

	<p>Regular Meeting Forest Ranch Charter School Governing Board</p> <p>Thursday September 8, 2011 15815 Cedar Creek Rd., Forest Ranch, CA 95942</p> <p>6:00 P.M.</p>	
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MINUTES

1. OPEN SESSION – called to order at 6:05 PM)

2. ROLL CALL
 Christia Marasco - Director
 Dave Foreman - Community Representative and Chair
 John Rowden – Educational Professional - absent
 Kiersten Morgan - Parent Representative and Vice Chair
 Lisa Speegle - Parent Representative and CFO
 Lynne Wright – Community Representative - absent
 Mallory Bodney – Teacher Representative
 Melinda Boyd - Parent Representative and Volunteer Coordinator
 Robin Cook – Parent Representative
 Seren Bradshaw - Community Representative and Secretary – absent

 Guests: Tim Pitts, Sherry Kidwell, Barbara Norman, Melissa Gebicke

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES
 Regular Board Meeting on August 11, 2011 – Dave Foreman moved, Robin Cook seconded that the minutes from August 11, 2011 be approved as presented.
 Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook
 Nays: None
 Abstaining: None

4. DELETIONS TO CURRENT MEETING AGENDA

 Item 8C is deleted as it is the same as Item 8N

5. CELEBRATIONS / RECOGNITIONS
 Kiersten Morgan announced that the Women’s Club adopted two CPR Program line items (Library Services and Faculty Trainings)
 Lisa Speegle announced that the Lions Club donated a substantial amount of gardening equipment and that Rob Marshall and Bob Annand from the Lions Club came for two afternoons to plant iris with the 3rd/4th graders.

6. CONSENT ITEMS
 A. Financial Reports for July (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections) – Dave Foreman moved, Kiersten Morgan seconded that the financial reports be approved as presented.
 Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook
 Nays: None
 Abstaining: None

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7. PUBLIC COMMENTS – parent Tim Pitts commented that he would volunteer to organize the Father/Daughter dance again this school year. He will be working with PTP to decide on a date in February for the event. He also gave positive input about FRCS expanding to include 7th/8th grades but remarked that he did have concerns about sports and group after-school activities for those grades.

8. DISCUSSION/ACTION ITEMS

- A. Golf Tournament Fundraiser date (Melissa Gebicke; Dave Foreman)
 After discussion, **Dave Foreman moved and Kiersten Morgan seconded that the date of April 21 with a backup date of April 28 be chosen for the Tuscan Ridge Golf Tournament.**
 Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook
 Nays: None
 Abstaining: None

- B. Solar Presentation (Kiersten Morgan)
 Shari Kidwell with North State Solar Energy presented a proposal for providing solar energy to the school. No action taken

- C. Community Signs (Kiersten Morgan) – deleted

- D. Art Lessons Fundraiser (Barbara Norman)
 Visitor Barbara Norman proposed a fundraising event for three Saturdays in October. The event would be for all ages interested in art lessons. Fees proposed were \$30 plus \$7 for materials, with 70% of the net proceeds going to the school and 30% going to Barbara for her time.
Kiersten Morgan moved and Robin Cook seconded that Barbara move forward with this fundraiser providing that staff can confirm there are no insurance problems for the school.
 Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook
 Nays: None
 Abstaining: None

- E. School Test Scores (Christia Marasco)
 Christia Marasco reported that while our API increased three points she has concerns about the individual performance of some groups and the drop in math skills. FRCS continues to perform extremely well in science and language arts was stable. Concerns will be addressed through teachers attending a math conference later this year, increasing math intervention time without sacrificing language arts intervention time, the implementation of the homework club, and increasing attention to progress tracking during the school year. No action taken.

- F. Lice Policy (Christia Marasco)

 Christia Marasco reported the current procedures followed by staff in the event of lice on campus. She then presented the lice policy used by CUSD and the recommendations of the CUSD nurse who works with FRCS. She recommended that the board adopt a policy based on

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combination of this information. After discussion the board instructed staff to draft a policy for board review in October. ^a

G. Contract for Water System Operator (Lisa Speegle)

Lisa Speegle presented information regarding contracting with John Graham of Graham Backflow Services as our Water System Operator. The contract for services is for \$125 per month. This blanket contract amount includes all needed sampling, liaison services with Butte County Public Health, and procedural and maintenance assistance. **Kiersten Morgan moved and Dave Foreman seconded that the contract with Graham Backflow Services be accepted for this school year.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: None

H. Contract for Architectural Services (Lisa Speegle)

Lisa Speegle presented a contract for architectural services proposed by Paul Lieberum for the portables construction project. **Kiersten Morgan moved and Robin Cook seconded that the contract with Paul Lieberum be accepted for this construction project.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: None

I. Loan Details for borrowing related to portable building project (Lisa Speegle)

Lisa Speegle presented a loan proposal from Northern California National Bank for the portables construction project. NCNB proposes a construction line of credit for \$160,000 secured by our general reserve certificates of deposit. The interest rate proposed is 1.25% over our CD rate, currently .65%, giving an initial rate of 1.9%. The loan would be a draw-down line of credit rather than revolving and would have a ten-year term. **Kiersten Morgan moved and Melinda Boyd seconded that Lisa Speegle be authorized to borrow funds from NCNB according to the proposed terms for the purpose of funding the portables construction.**

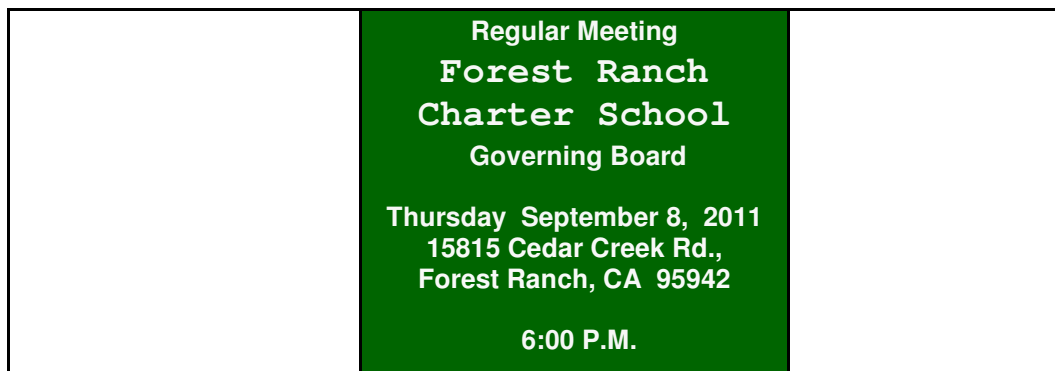
Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: None

J. Portable purchase (Lisa Speegle)

Lisa Speegle updated the board on progress made in selecting portables for purchase. Wayne Dailey, an associate of Paul Lierberum's, will be scheduling an inspection of the two suitable portables located in Livermore as soon as possible. John Bohanan of CUSD has been apprised of our actions and asked what CUSD requires from FRCS prior to construction. No action taken.



K. 2010/11 Unaudited Actuals (Lisa Speegle)

Lisa Speegle presented the unaudited actuals for the 2010-11 school year for board approval. **Robin Cook moved and Kiersten Morgan approved that the unaudited actuals be accepted as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: None

L. How to get more volunteer participation (Melinda Boyd)

Melinda Boyd, in her capacity as volunteer coordinator, reported that volunteerism for this year seems to be increasing and family involvement is growing in spite of the fact that many volunteer talent forms have not been returned yet. No action taken.

M. School bus stop (Robin Cook)

Robin Cook reiterated that Park and Ride is no longer suitable as an afternoon stop for our bus route. Economic conditions combined with the price of gas have increased the use of the Park and Ride parking, making it too crowded for our families to use. The stop discussed last month, Calvary Chapel parking lot, turned out to be too expensive a stop due to the time added to the route. Lisa Speegle reported that she is working with Cabs 4 Kids to find a better solution and will act on it as soon as something is identified. No action taken.

N. Community event sign contribution (Kiersten Morgan)

Kiersten Morgan presented Community Signs. These signs will be purchased and shared by several different community organizations. The signs will be kept at the Community Center and used only on the day of an event in Forest Ranch. The initial cost to FRCS is \$88. **Dave Foreman moved and Robin Cook seconded that we contribute \$88 towards the purchase of the Community Signs and use the signs during specific events such as the Music Festival.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: None

9. REPORTS AND PRESENTATIONS

A. PTP (Melinda Boyd)

Melinda Boyd reported that Bulb Fundraiser packets went home as planned, the Fall Festival date is October 8, the PTP calendar is almost done and will request a \$3 donation this year, a

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mother/son

soccer game is planned for October, a Woodstocks fundraiser is planned for March, All School Skate dates are in the works, and the date for the Full Moon Festival is October 22.

B. Volunteer Coordinator Report (Melinda Boyd) – no report given as was discussed in item 8L.

C. Teacher Report (Mallory Bodney)

Mallory Bodney reported on classroom activities from the first weeks of school and planned in the near future.

D. Facility Report (Lisa Speegle)

Lisa Speegle reported that the water tank is complete and the final walk-thru on the water system is next week. Sprinkler repairs are in process and irrigation will begin soon.

E. Safety Report (Christia Marasco)

Christia Marasco reported that safety drills are scheduled and the first safety council meeting will be on October 20.

F. Music Festival Report (Marlene Heisey) – no report given

G. Director’s Report (Christia Marasco) – no report given

10. FUTURE BOARD ITEMS

The following items need to be considered at the October meeting:

- A. Lice Policy
- B. Father – Daughter Dance
- C. Purchase of Portable Classrooms
- D. PTP Fundraisers Approval

11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

13. CLOSED SESSION - none

14. RECONVENE OPEN SESSION – not applicable

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15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – not applicable

16. ADJOURNMENT (9:30 PM)