

~ To inspire our students and community through a sustainable,
comprehensive academic environment...

Forest Ranch Charter School – Board of Directors

Tuesday, January 17, 2023 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

Minutes

1. Open Session – Call to Order 5:39 pm
2. Roll Call
 - a. Christia Marasco – Director *present*
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison *present*
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *present*
 - e. Teresa Amoroso – Vice Chair, Parent Representative (June 2025) *present*
 - f. Beth Wattenberg – Secretary, Community Representative (June 2023) *present*
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *present*
 - h. Susie Welker – Treasurer, Parent Representative (June 2025) *present*
 - i. Tamba Sellu – Parent Representative (June 2024) *present*
3. Celebrations / Recognitions: Recognition of Christia for all her hard work; Field Trips finally back!
4. Review Meeting Norms: Try to keep items moving along.
5. Public Comments on Items NOT on the Current Meeting Agenda
6. Changes / Deletions to Current Meeting Agenda
7. Consent Calendar
 - a. Consider Approval of Financial Reports (November – December Financials) *Motion made to approve by Teresa; seconded by Beth; passed unanimously*
 - b. Consider Approval of December Meeting Minutes: *Correction as to formatting then motion made by Teresa; seconded by Susie; passed unanimously*
 - c. Consider Approval of upcoming field trips: *Field Trips; all teachers: Laxson Auditorium for Jazz Concert; Symphony; Gateway Museum and to SF for Boat Experience for Middle Schoolers and Science Museum. Motion made by Robert; seconded by Jody; passed unanimously*
8. Discussion/Action Calendar
 - a. Consider Approval of Declaration of Need for Fully Qualified Educators (DON Application) *Christia explained how the form was incorrect; she will be re-submitting; once the state approves CSUC can give an extension. Teresa made a motion to approve; Tamba seconded it; passed unanimously.*
 - b. Consider Approval of 2021-22 SARC and Facilities Inspection Report: *State has not provided data so the form cannot be completed; charter schools need to follow charter rules regarding curriculum; some items not yet completed such as benches in Multi-Purpose Room; water leakage in kitchen due to poor design of pipes which will be fixed by CUSD; FRCS will need to fix the issue after that is done. Motion to approve made by Jody; seconded by Teresa; passed unanimously.*

- c. Consider Approval of Open Enrollment Timeline: *Christia proposed that Reenrollment would begin on February 20; close on February 27th; Open enrollment would begin on January 27th and end on February 17th. After that a lottery will determine new students. Beth made the motion to approve; Jody seconded it. Passed unanimously.*
- d. Consider Approval of 21-22 Audited Actuals: *First year of 'findings'; student got immunization too late. The audit was done too late to rectify any findings. There were many new reports required this year. Jody made the motion to pass; seconded by Robert; passed unanimously.*
- e. Consider Approval of P-1 Attendance Report: *Most of the absences have been due to several illnesses: Covid, Flu, RSV reflecting on absenteeism. Christia and the staff are working with parents to offer support and information to help reduce the days lost to illness. Suggestion to educate parents about the ADA and how the absences affect the budget. Motion to approve made by Robert; seconded by Tamba; passed unanimously.*
- f. Consider Approval of addition of duties to Business Coordinator position and change to pay scale: *The duties of the Business Coordinator have increased as well as the complexity of the position. Christia proposed that we increase it \$1.00 and then adjust each step by 75 cents. (Beginning at \$20.00 and topping off at \$24.50). Robert made the motion to approve; seconded by Beth; passed unanimously.*

9. Reports and Presentations

a. Director Report

- i. Enrollment: *Has been at 107*
- ii. Student Achievement and Related Measures *Full Report in February*
- iii. Campus and Student Safety: *Another break in...looks like same person; security cameras took picture; too blurry to identify. Staff checking windows and doors of each room daily. Tamba suggested better cameras. Christia said the issue will be brought up at the next Safety Meeting.*
- i. Human Resources *Two new aid substitutes hired.*
- iv. Upcoming School Event: *See 7. c.*
- v. Professional Development: *Grant is providing funds to train all teachers and most of the staff beginning in March.*
- vi. Board Development and Update on Responsibility Actions: *Christia will send out email regarding Board Trainings*

b. Teacher Report: *see attached*

c. Facilities Report: *See 8b*

d. Technology Report: *Christia working on emergency connectivity and sending computers home.*

e. Transportation Report: *Still looking for a bus driver.*

f. Parent Teacher Partnership Report: *More parents involved; projects being discussed.*

10. Future Agenda Items

Mid-Year LCAP

Academic Achievement Report

Safety Report update

11. Adjournment: 7:38 pm

Submitted by Beth Wattenberg

DJ Middle School: New novels are being assigned Monday, January 9th. 7/8th graders will be assigned "Romeo and Juliet," and performing a students version of the play after reading it. 6th graders will be reading historical fiction novels based in ancient Greece. They will be assigned novels based upon their reading level to assist with comprehension. This week students will be learning the difference between paraphrasing and summarizing. Mr. Randall teaches 8th grade math (Math C). Math B is in Chapter 5, and so is Math A. Our pace for the year is on track. 6th grade is beginning a unit on ancient Greece. It's loaded with fun activities, reading and questions based upon textual reading. Students will be performing a play based on an ancient Greek myth towards the end of the unit. 7/8 is moving into medieval Europe with Mr. Randall. We are starting Physics, which is full of fun labs. Students have been introduced to the periodic table and we are moving forward into fun experiments and chemical reactions, putting safety first! :)

Stearns: Mrs. Stearns class wrapped up their rock cycle science unit in December and also studied about the country and culture of Thailand for the multicultural night. Now we are starting a science unit on states of matter, water cycle, and how types of weather are created.

Ulep: 3rd grade math are working on multiplication and division skills. Reading groups are reading Tales of a 4th Grade Nothing and Frog and Toad. In history students are creating Native American Lap books that they will be presenting soon.

Sellu: Fifth grade has been learning about Martin Luther King JR. And the importance of spreading kindness to everyone. Students made new year goal flip books. We had fun with umbrella art, focusing on pattern and color. We had a "book tasting" to help students pick their next book club books. Fifth graders have been doing a mini unit on exploration, using studies weekly newspapers.

Palmarini: Kindergarten will be moving onto the continent of Antarctica where they will learn about emperor penguins and will be focusing on the arctic region where we will learn about polar bears and northern lights.

Submitted by Kala Ulep