

FOREST RANCH CHARTER SCHOOL

Board of Directors October 13, 2011

MINUTES

1. OPEN SESSION – called to order at 6:06 PM

2. ROLL CALL

Christia Marasco - Director
Dave Foreman - Community Representative and Chair
John Rowden – Educational Professional - absent
Kiersten Morgan - Parent Representative and Vice Chair
Lisa Speegle - Parent Representative and CFO
Lynne Wright – Community Representative - absent
Mallory Bodney – Teacher Representative
Melinda Boyd - Parent Representative and Volunteer Coordinator
Robin Cook – Parent Representative
Seren Bradshaw - Community Representative and Secretary

Guests: Brian Bailey, Steve Boyd

3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:10 PM)

Kiersten Morgan moved, Robin Cook seconded **that the minutes from September 8, 2011 be approved as corrected.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook

Nays: None

Abstaining: Seren Bradshaw

4. CHANGES TO CURRENT MEETING AGENDA

Items B, E, F, and H from **Discussion/Action Items** were moved forward since Kiersten Morgan needed to leave the meeting early.

B. Portable Construction Update (Lisa Speegle) (6:16 PM)

Lisa Speegle reported that Wayne Dailey's report on the condition of the designated portables was satisfactory. Negotiations for the two portable classrooms need to be concluded by the end of October. Kiersten Morgan volunteered to assist with the negotiations and will report back to the Board in November. No action taken.

E. Kitchen Use Partnership (Lisa Speegle) (6:30 PM)

Lisa Speegle reported that the Healthy Lunch Program has requested to use our kitchen for our mutual benefit. Chico USD disagrees with this arrangement and has sent an attorney's opinion in regard to the Civic Center Act and/or sub-leases. An opinion from our attorney has been requested. No action taken.

F. NorCal Discounts Fundraiser (Kiersten Morgan) (6:51 PM)

Guest Brian Bailey presented information about a fundraiser involving the sale of "discount cards" which offer purchasers discounts at various local businesses. There are no up-front costs, students would sell the cards, and FRCS could choose the businesses that would be available on the card. Kiersten Morgan will work with Brian towards a potential fundraising period in January or February, 2012. No action taken.

H. 7th and 8th Grade Proposal (Christia Marasco) (8:25 PM)

Christia Marasco indicated that she was open to beginning a 7th grade program in the 2012/13 school year, however she also fears that this might negatively impact the rest of the program by moving to grade 7 too soon. There are current 6th grade students who would like to stay at FRCS for 7th and 8th grade. Guest Steve Boyd spoke as a parent who wants his daughter to be able to continue at FRCS through junior high. The financial situation on the State and federal levels would make this transition financially difficult. Numerous options were

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discussed and evaluated. Kiersten Morgan moved and Lisa Speegle seconded that **FRCS would NOT provide 7th grade in the 2012/13 school year due to fiscal concerns, and would continue to evaluate the addition of 7th grade on an annual basis.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Robin Cook, Seren Bradshaw

Nays: Melinda Boyd

Abstaining: None

Kiersten Morgan left the meeting at 8:25 PM.

5. CELEBRATIONS / RECOGNITIONS – None

6. CONSENT ITEMS (8:28 PM)

Robin Cook moved and Lisa Speegle seconded that **the items on the consent calendar (listed below) be approved as presented.** (Financial Reports for September, Lice Policy, Ratify eRate Contract)

Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

7. PUBLIC COMMENTS – None

8. DISCUSSION/ACTION ITEMS

A. Father-Daughter Dance (Tim Pitts) (8:29 PM)

Robin Cook moved and Melinda Boyd seconded that **the Father/Daughter Dance be approved for February 10, 2012.**

Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

B. Portable Construction Update (Lisa Speegle) – Discussed earlier

C. Approval of PTP Fall Fundraisers (Melinda Boyd) (8:36 PM)

Melinda Boyd listed the following fundraisers that PTP is planning to conduct:

- a. Book Fair after Thanksgiving
- b. Canned food drive at Christmas
- c. Holiday babysitting and gift wrapping at Christmas
- d. See's candy in November

Lisa Speegle moved and Melinda Boyd seconded that **these fundraisers be approved.**

Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw

Nays: None

Abstaining: None

D. Kindergarten Faire Participation (Christia Marasco) (8:38 PM)

Christia Marasco mentioned the upcoming Kindergarten Faire and requested that some Board members attend. No action taken.

E. Kitchen Use Partnership (Lisa Speegle) – Discussed earlier

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- F. NorCal Discounts Fundraiser (Kiersten Morgan) – Discussed earlier
- G. Prop 39 Request (Lisa Speegle) (8:40 PM)
Lisa Speegle reported that the Request for Proposition 39 Facilities for the 2012/13 School Year needs to be completed and submitted by November 1, 2011. Dave Foreman moved and Robin Cook seconded to **appoint Lisa Speegle to negotiate with Chico USD on behalf of FRCS in relation to Proposition 39 facilities for 2012/13.**
Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
Nays: None
Abstaining: None
- H. 7th and 8th Grade Proposal (Christia Marasco) – discussed earlier
- I. Overnight Field Trip (Christia Marasco) (8:42 PM)
Christia Marasco requested that a 5th and 6th grade overnight trip to the San Francisco Bay Area for the “Age of Sail” event be approved. Robin Cook moved and Melinda Boyd seconded that **this overnight field trip be approved.**
Ayes: Dave Foreman, Lisa Speegle, Mallory Bodney, Melinda Boyd, Robin Cook, Seren Bradshaw
Nays: None
Abstaining: None
- J. Joint Fundraiser for the Wine (Marlene Heisey) – moved to December per Ms. Heisey’s request
- K. Budget for Music Festival (Marlene Heisey) – moved to December per Ms. Heisey’s request

9. REPORTS AND PRESENTATIONS

- A. PTP (Melinda Boyd) (8:52 PM)
Melinda Boyd reported that the bulb fundraiser has raised an estimated \$1,700. Burrito sales at the Fall Festival grossed about \$700; expenses have not been computed yet. The following events have been added to the school calendar:
- Mother/Son sports event – Saturday, October 15, 2011
 - Full Moon Festival – Saturday, October 22, 2011
 - Cal Skate scheduled for both November 18, 2011, and April 13, 2012
 - Pizza at Woodstocks scheduled for both January 26 and April 26, 2012
 - Father/Daughter Dance scheduled for February 10, 2012
- New school t-shirts, and maybe tank tops and sweatshirts, will be ordered soon.
- B. Volunteer Coordinator Report (Melinda Boyd) (8:54 PM)
Melinda Boyd reported that she is making up the volunteer packets to be sent out for the second half of the school year. She will work with office staff next week on putting together the emergency telephone list.
- C. Teacher Report (Mallory Bodney) (9:00 PM)
Mallory Bodney read the reports submitted by each teacher describing the current events and activities in their respective classrooms.
- D. Facility Report (Lisa Speegle) (9:09 PM)
Lisa Speegle reported that the drinking fountain and urinal will be repaired next week. A deer that had died on the field was removed. She is drawing up a list of fruit trees to be planted this winter, and will need help

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with setting up a drip line irrigation system for the new trees. Almost all of the other sprinklers are now operational.

- E. Safety Report (Christia Marasco) (9:12 PM)
Christia Marasco reported that they have done some drills and that new “door bras” are being made for all of the doors. There was one student suspended for inappropriate behavior. There may be a future need for a policy dealing with multiple suspensions.
- F. Music Festival Report (Marlene Heisey) – no report
- G. Director’s Report (Christia Marasco) (9:20 PM)
Christia Marasco reported that:
 - a. she and Lisa Speegle have attended charter school meetings at Chico USD. The district is standardizing the documents, procedures, and expectations relating to the annual charter site visits which occur in the Spring. The related site visit report due date will be moved to October to facilitate the inclusion of STAR scores.
 - b. she attended a Butte County Office of Education meeting about services that will be available for teachers.
 - c. enrollment is good. We are basically full at all grade levels.
 - d. tomorrow, October 14, is a Staff Development day.
 - e. the GATE testing has been completed. The GATE class is quite large due to our cut-off level being lower than in the Chico USD at large. This cut-off level will be raised in the future.

10. FUTURE BOARD ITEMS

The following items need to be considered at the November meeting:

- A. Purchase of Portable Classrooms (Lisa Speegle/Kiersten Morgan)
- B. Kitchen Use Partnership Update (Lisa Speegle)
- C. Overnight and/or out-of-county Field Trips Planned (Christia Marasco)

The following items have been set off until the December meeting per request of the presenter:

- A. Joint Fundraiser for the Wine (Marlene Heisey)
- B. Budget for Music Festival (Marlene Heisey)

11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

13. CLOSED SESSION - none

14. RECONVENE OPEN SESSION – not applicable

15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – not applicable

16. ADJOURNMENT (9:21 PM)