

# FOREST RANCH CHARTER SCHOOL

Board of Directors November 10, 2011

## MINUTES

1. OPEN SESSION – called to order at 6:10 PM
2. ROLL CALL
  - Christia Marasco – Director - absent
  - Dave Foreman - Community Representative and Chair
  - John Rowden – Educational Professional
  - Kiersten Morgan - Parent Representative and Vice Chair
  - Lisa Speegle - Parent Representative and CFO
  - Lynne Wright – Community Representative
  - Mallory Bodney – Teacher Representative
  - Melinda Boyd - Parent Representative and Volunteer Coordinator - absent
  - Robin Cook – Parent Representative - absent
  - Seren Bradshaw - Community Representative and Secretary – absent
3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

Lisa Speegle moved, Dave Foreman seconded that the minutes from October 13, 2011 be approved as corrected.

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney  
Nays: None  
Abstaining: Lynne Wright and John Rowden
4. CHANGES TO CURRENT MEETING AGENDA

Closed Session was moved to the beginning of the meeting to allow for phone conference with attorney, if necessary.
5. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION -
  - A. Kitchen Use Proposal – Possible Litigation
6. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - none
7. CLOSED SESSION – (6:23)
  - A. Kitchen Use Proposal – Possible Litigation
8. RECONVENE OPEN SESSION – (6:40)
9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION –
  - A. No action taken
10. CELEBRATIONS / RECOGNITIONS –
  - A. Over \$16,000 raised through Annie B's. We are so appreciative of all the support for our school and students.

# FOREST RANCH CHARTER SCHOOL

Board of Directors November 10, 2011

## MINUTES

### 11. CONSENT ITEMS (8:28 PM)

A. Lisa Speegle moved and Lynne Wright seconded that **the items on the consent calendar (listed below) be approved as presented.**

- a. Financial Reports for October (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections)
- b. Ratify Medi-Cal Administrative Activities Contract
- c. Information Only – CCSA Academic Accountability Report Card
- d. Information Only – Prop 39 Facilities Initial Request Letter
- e. Field Trip Approval

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney

Nays: None

Abstaining: None

### 12. PUBLIC COMMENTS – None

### 13. DISCUSSION/ACTION ITEMS

A. Portable Construction Update (Lisa Speegle/Kiersten Morgan)

Architect has what he needs to proceed with permit submission. Kiersten Morgan moved and Lynne Wright seconded that **FRCS move forward with contracting for the purchase of the portables and authorize Dave to sign the contract.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney

Nays: None

Abstaining: None

B. Student Council Jog-a-Thon (Mallory Bodney)

Student council is considering a Jog-a-Thon fundraiser for the Spring. Council will present to the board in February with more information. No action taken.

C. First Interim Budget Report (Lisa Speegle)

Dave Foreman moved and John Rowden seconded **approval of the First Interim Budget.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney

Nays: None

Abstaining: None

D. Wellness Policy Progress Report (for approval in December) (Lisa Speegle)

A committee is forming and will meet later this month. No action taken.

E. Fundraising Card Update (Kiersten Morgan)

Potential business partners have been identified and will be solicited. Targeting card sales to begin in January or February. No action taken.

F. Change December Board Meeting Date (Dave Foreman)

Dave Foreman moved and Mallory Bodney seconded **that the December Board meeting be rescheduled to Tuesday, December 13 at 6:00.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney

Nays: None

Abstaining: None

# FOREST RANCH CHARTER SCHOOL

Board of Directors November 10, 2011

## MINUTES

### G. Holiday Faculty/Board Gathering (Dave Foreman)

Dave Foreman moved and Kiersten Morgan seconded **that a Faculty / Staff / Board Gathering be scheduled for January.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney

Nays: None

Abstaining: None

## 14. REPORTS AND PRESENTATIONS

### A. PTP (Melinda Boyd) – No Report

Volunteer Coordinator Report (Melinda Boyd) – No Report

### B. Teacher Report (Mallory Bodney)

Mallory Bodney read the reports submitted by each teacher describing the current events and activities in their respective classrooms.

### C. Facility Report (Lisa Speegle)

Working on heating issues in office area. Working on exterior light timers and light bulbs in parking.

### D. Safety Report (Christia Marasco) - No Report

### E. Music Festival Report (Marlene Heisey) – No Report

### F. Director's Report (Christia Marasco) – No Report

## 15. FUTURE BOARD ITEMS

The following items need to be considered at the December meeting:

- i. Faculty / Staff / Board Gathering
- ii. Wellness Policy Progress Report (Lisa Speegle)
- iii. Fundraising Card Update (Kiersten Morgan)
- iv. Joint Fundraiser for the Wine (Marlene Heisey)
- v. Budget for Music Festival (Marlene Heisey)

The following item is scheduled for consideration at the February meeting:

- A. Student Council Jog-a-Thon

## 16. ADJOURNMENT (7:40 PM)

Minutes submitted by Kiersten Morgan