

FOREST RANCH CHARTER SCHOOL
Board of Directors Meeting
Thursday, November 11, 2010

1. OPEN SESSION – Kiersten Morgan called the meeting to order at 6:05 pm.
2. ROLL CALL
 - Christia Marasco - Director
 - Dave Foreman - Community Representative and Vice Chair
 - Diana Burgon - Parent Representative
 - Kiersten Morgan - Parent Representative and Chair
 - Lisa Matoes - Teacher Representative -- ABSENT
 - Lisa Speegle - Parent Representative and CFO
 - Lynne Wright – Community Representative -- ABSENT
 - Melinda Boyd - Parent Representative and Volunteer Coordinator – ARRIVED 6:22 pm
 - Seren Bradshaw - Community Representative and Secretary
 - VACANT -- Educational Professional

Guests – Janina Carter (parent)
3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:17 pm)
 - Kiersten Morgan moved that the **minutes of the October 14, 2010, meeting be approved as amended**; seconded by Diana Burgon
 - AYES: *Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle*
 - NAYES: *none*
 - ABSTAINING: *Seren Bradshaw*
4. CHANGES TO CURRENT MEETING AGENDA (6:19 pm)
 - Kiersten requested that (1) “Action Item 3 – Advertising Plan Proposals” be moved prior to the Closed Session as the presenter, Janina Carter, was in attendance; (2) that Closed Session be moved to the end of the agenda; and (3) that “Action Item 1 – Music Festival” be postponed until the presenter arrived.
5. ACTION ITEM 3 – Advertising Plan Proposals (6:21 pm)
 - Janina Carter presented a proposal for TV and print advertising. No action taken.
6. ACTION ITEMS
 - Formal action is required which frequently includes discussion prior to the motion. Time is given for public comments.*
 - 1. Music Festival – Postponed until arrival of presenter
 - 2. Policy: Expenditure Reimbursement (7:06 pm) Music Festival – Postponed until arrival of presenter
 - Policy: Expenditure Reimbursement (7:06 pm)
 - Kiersten Morgan moved **acceptance of the revision of the Expenditure Reimbursement policy**; Lisa Speegle seconded.
 - AYES: *Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw*
 - NAYES: *none*
 - ABSTAINING: *none*
 - 3. First Interim Report (7:08 pm)
 - Kiersten Morgan **moved acceptance of the First Interim Report**; Dave Forman seconded.

AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

4. Letter from Board Approval (7:18 pm)

Melinda Boyd moved **approval of the December newsletter article containing Board member's biographies**; Lisa Speegle seconded

AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

5. Independent Study (7:21 pm)

Christia Marasco presented three possible independent study options. She was asked to continue her research and to bring the result to a subsequent Board meeting for approval. No action taken.

6. Consider revising meeting schedule for upcoming Board meetings (7:56 pm)

Postponed to December meeting

7. Barnes & Noble Book Fair (December 12) (7:56 pm)

Kiersten Morgan moved that the Board **approve the PTP to conduct the Barnes & Noble Book Fair fundraiser**; Melinda Boyd seconded.

AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

8. Path of Success (8:00 pm)

Melinda Boyd moved **that PTP be given authority to approve the repair work required on the Path of Success and that the Path of Success fundraiser continue**; seconded by Kiersten Morgan.

AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

9. Music Festival (8:47 pm)

Kiersten Morgan moved that **funds from the spring 2011 Music Festival be ear-marked for the music and performing arts programs**; Melinda Boyd seconded.

AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

7. CELEBRATIONS/RECOGNITION - None

8. INFORMATION AND DISCUSSION ITEMS

A. Board Training November 13th (8:06 pm)

CCSA sponsored training on Governance for Non-Profit Charter Schools to be held on Saturday, November 13, 2010, from 8:30 am to 12:30 pm at Blue Oak Charter School in Chico

B. Appreciation Dinner Update (8:09)

The annual Appreciation Dinner will be held at Ranch Grill on Monday, December 13, 2010, at 6:00 pm. The school will pay for faculty/staff plus one guest; Board members must pay for themselves.

- C. Assignment of Next Letter from the Board (8:20 pm)
Dave Forman volunteered to write the January newsletter article concerning the school's technology plan.

9. REPORTS AND PRESENTATIONS

- A. PTP (8:23 pm)
Melinda Boyd reported that PTP is checking into purchasing portable risers. Suggestions for next year's Forest Full Moon Festival were considered.
- B. Volunteer Coordinator Report – No report.
- C. Teacher Report – No report
- D. Facility Report (8:51)
Kiersten Morgan reported that we are behind on various small maintenance items, but are working on catching up.
- E. Safety Report – No report

10. PUBLIC COMMENTS - None

11. CONSENT ITEMS – None

12. DIRECTOR'S REPORT (8:53 pm)

Christia Marasco reported on the following items:

- A – Punctuation Pals/Grammar Boxes – in process
- B – Heritage Feast – 11/19 – Thanksgiving potluck, sponsored by 1st/2nd grades
- C -- Children's Faire, Chico – happened on the same night as the Full Moon Festival
- D – Kindergarten Fair – Chico State – Christie organizing this using last year's presentation
- E – Enrollment is up to 99
- F – Report Cards – Christia is designing a revised format; similar form to be used for grades K– 6
- G – Special Ed – continuing negotiations with CUSD concerning services
- H – Donations – received a new piano
- I – Sponsor families – Lions Club to handle distribution of donations received to families in need
- J – One of teachers has serious health issues. Christia is currently covering her assignment.

13. BOARD REPORTS (9:25 pm)

Lisa Speegle reported on the following items:

- A. Cumulative ADA is at 95%
- B. Annie B's – \$18,440.55 received from 30 donors; only 3 or 4 of donors have students in the school
- C. State adjustments re: Base Revenue Limit general purpose entitlement vs. in lieu tax amount;
The net result affects the timing of receipt, not the amount.
- D. Budget adjustments – responded to various questions concerning line item adjustments

14. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION (9:40 pm)

Director Contract Modification/Stipends and Business Manager Contract Update

15. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

16. CLOSED SESSION (9:40 pm)
Christia Marasco left the meeting at 9:40 pm. She returned at 10:00 pm, and Lisa Speegle left the meeting at 10:00 pm.

17. RECONVENE OPEN SESSION (10:21)

18. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION
 - A. Approved modification of current contract of director position to full time with appropriate compensation adjustment.
 - B. No action taken in relation to Business Manager contract update.

19. RETURN TO "Action Item 1 – Advertising Plan Proposals" (10:22 pm)
Lisa Speegle presented a second advertising proposal from Bob Keene of Advertising Associates. Bob had requested that his proposal not be discussed with competing firms present. Dave Forman moved that **the Director, CFO, and Board Chair be charged with making the selection of vendor and proceeding with the marketing plan**; Melinda Boyd seconded.
AYES: Dave Forman, Diana Burgon, Kiersten Morgan, Lisa Speegle, Seren Bradshaw
NAYES: none
ABSTAINING: none

20. FUTURE BOARD ITEMS – None

21. ADJOURNMENT (10:40 pm)