

Forest Ranch Charter School
Board of Directors Meeting
Tuesday, November 17, 2009

1. OPEN SESSION: Call to Order 7:07 p.m.

2. ROLL CALL:

Kiersten Morgan - Community Representative and Chair
Dave Foreman - Community Representative and Vice Chair
Lisa Speegle - Parent Representative and CFO
Christia Marasco - Director
Diana Burgon - Parent Representative and Secretary
Shelly Whipple - Parent Representative
Melinda Boyd - Parent Representative and Volunteer Coordinator
Gene Rolls - Community Representative
Lisa Matoes - Teacher Representative
Lynne Wright - Educational Professional - ABSENT
Marlene Heisey - Parent Volunteer (Facilities and Fundraising)
Bruce Crist - Administrative Consultant - ABSENT
Guests - Melanie Fune, Christy Howell

3. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: Ratifying contract revision for one employee.

4. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION: None

5. CLOSED SESSION: Convened at 7:08 p.m.

In Attendance: Kierstan Morgan, Dave Foreman, Lisa Speegle, Christia Marasco, Diana Burgon, Shelly Whipple, Melinda Boyd, Gene Rolls.

Lisa Matoes excused herself

6. RECONVENE OPEN SESSION: at 7:17 p.m.

7. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION: Board ratified increasing Terry Sheffield to five days a week 7 hours a day and a pay increase with the new title of Office Manager

8. APPROVAL OF PREVIOUS BOARD MEETING MINUTES:

At 7:23 p.m. Dave Foreman makes motion to approve minutes from October 20, 2009 meeting; Lisa Speegle seconds motion;

AYES: Dave Foreman, Lisa Speegle, Diana Burgon, Lisa Matoes, Shelly Whipple

NAYES: None

ABSTAINING: Gene Rolls, Melinda Boyd and Kiersten Morgan

9. DELETIONS TO CURRENT MEETING AGENDA:

11. a. Bus transportation - Forest Ranch Community Association (FRCA) is investigating potential options for shared bus and/or transportation w/ FRCS. They are seeking Board and public input during their initial investigation phase.

10. CELEBRATIONS/RECOGNITION:

11. INFORMATION AND DISCUSSION ITEMS

A. Charter Renewal Update - At 7:28p Mel Fune relayed a proposal by Sara Simmons to put FRCS back into the district with a "special" proposal. They would take over transportation, a lot of paperwork, the building maintenance. We would still be our own incorporation. There would be no Prop. 39 and we would have the entire site. We are willing to listen to their proposal. This was an information item only. 9:02 p.m. revisit. Kiersten Morgan read rules of re-chartering timeline from the California Charter Schools Association "Districts must hold a hearing and act on the charter petition within 60 days, unless

Forest Ranch Charter School
Board of Directors Meeting
Tuesday, November 17, 2009

the charter school grants a 30 day extension...the renewal petition can be submitted to the county board of education for an appeal within 90 days after the denial.” This was an information item only.

- B. GRASP Task Action Plan/ Strategic Planning Session - At 8:04 p.m. Kiersten Morgan clarified what would be discussed at the GRASP meeting on December 8 from 9 am to 4pm. The hope is that as many board members that can attend, do attend. This was an information item only.
- C. Math Program Update at 8:07 p.m. Christia Marasco explained we got the program.
- D. Advisory Committee Update - At 8:08 Christia Marasco said she is working on getting people involved. Should be a good forum for people to discuss items. Will be in accordance with Brown Act. First meeting will be in December. This item was an information item only.
- E. Attendance - At 8:12 Christia Marasco reported that a letter was sent out to some families by the Butte County District Attorney. Discussion ensued. Attendance down due to illness. Christia Marasco will draft a letter to families educating them about independent study and their responsibility to have their students attend. This was an information item only.

12. REPORTS AND PRESENTATIONS

- A. PTP - 9:05 p.m. Lisa Matoes explained that “Math Night” will include games and activities that families can learn and take home to make math fun. It will be held this Thursday from 6-7:30 p.m. At 9:08 p.m. Christia Marasco stated there are kids who want to do Chess Club. At 9:13 Melanie Boyd discussed various activities going on. Saturday December 5th Cut-A-Thon here at the school 10 a.m. to 2 p.m. Discussing Woodstocks fundraisers. Holiday concert was moved to Wed. December 16th from Thursday December 17th at 7 p.m. It is a dessert potluck. Dave Foreman will pick up keys to multipurpose room on Tuesday December 15. Working on getting hot lunches for kids in January. Families would pay for the lunches. At 9:23 p.m. Christie Howell said we could offer milk every day for a nominal fee.

At 9:25 Lisa Speegle makes motion to continue Cut-A-Thon fundraiser on an ongoing basis. Lisa Matoes seconds.
AYES: Dave Foreman, Lisa Speegle, Diana Burgon, Lisa Matoes, Shelly Whipple, Kiersten Morgan, Gene Rolls, Melinda Boyd
NAYES: none
ABSTAINING: none

- B. Volunteer Coordinator Report None

- C. Teacher Report 9:30 p.m. Lisa Matoes stated that reports cards are finished and parent-teacher conferences are almost completed.

- D. Facility Report - 9:35p.m. Marlene Heisey discussed the Safety and Risk Survey Report. Will put together an action plan to tackle items that need attention.

- E. Safety Report -

13. CONSENT ITEMS - None

14. ACTION ITEMS

- a. Charter renewal action plan for CUSD meeting attendance: 9:45 p.m. Kiersten Morgan stated that as soon as we get our date we start getting our school and community involved in supporting the school at the meeting.
- b. Creation of Marketing and Outreach Committee - 9:49 p.m. Christia Morasco said we have 3 new students and are at an enrollment of 81 students.
- c. Sexual Harassment Policy - postpone
- d. Consider approval of “The path of success” fundraiser. 8:40 p.m. Christy Howell explained what “The path of success” is. On “Earth Day” 2010, our children will be creating stepping stones with gold, silver and bronze 2”x3” plaques with the name of the donor to commemorate their generosity. There would be a dedication on the last day of school 2010.

9:00 p.m. - Shelly Whipple makes motion to go forward with the fundraiser and run the ad in the post. Discussion, clarification that the funds will come from PTP.

AYES: Dave Foreman, Lisa Speegle, Diana Burgon, Lisa Matoes, Shelly Whipple, Kiersten Morgan, Gene Rolls, Melinda Boyd
NAYES: none
ABSTAINING: none

Forest Ranch Charter School
Board of Directors Meeting
Tuesday, November 17, 2009

e. Financial Audit and Final Report - 9:55 p.m. Lisa Speegle handed out "Financial Statements and Supplemental Information with Independent Auditors' Reports" from Matson and Isom. Kudos to Lisa from the board for all her hard work.

9:58 pm. - Dave Foreman makes motion to accept financial statements, Shelly Whipple seconds. Discussion by Dave Foreman that the financial person he spoke to about this was very complimentary to Lisa Speegle for her work on these documents.

AYES: Dave Foreman, Lisa Speegle, Diana Burgon, Lisa Matoes, Shelly Whipple, Kiersten Morgan, Gene Rolls, Melinda Boyd

NAYES: none

ABSTAINING: none

15. DIRECTOR'S REPORT

10:00 p.m. Christia Morasco started her report. Touched on attendance. We've been having ongoing problems with the bus. Some kids are missing the bus because the bus cannot wait at the Santos stop due to another job immediately following the drop offs in the morning. Also booked immediately after drop-off in Chico after school. Will check into the booking of jobs so close together since weather could cause delays. GRASP training, most board will attend for all or part. Student fundraising: Student snack shack is one idea. Chico Bags, Klean Canteen's with FRCS name, logo? on it. Zoom Data Source, Bruce Crist suggested we look into using this. Staff and teacher holiday party, perhaps invite the board. Christia will look into cost of doing it at the grill.

10:37 p.m. Diana Burgon makes motion to spend \$350 towards staff and staff guests' meals and non-alcoholic beverages at a holiday party; Gene Rolls seconds motion.

AYES: Dave Foreman, Lisa Speegle, Diana Burgon, Lisa Matoes, Shelly Whipple, Kiersten Morgan, Gene Rolls, Melinda Boyd

NAYES: none

ABSTAINING: none

10:39 Christia said there was a free swine flu clinic today at Marsh Jr. High. Unfortunately, we got the message late and very few of attended.

16. BOARD REPORTS

A. **CFO Report** - 10:41 p.m. Lisa Speegle said we got \$203 in donations in Sept, \$7,927.00 in October and have met \$8,000 of our \$20,000 goal this year.

17. FUTURE BOARD ITEMS

Internet Policy

Reduced cost after-school program for families who qualify for Free/Reduced lunch

General revisions to the standard employee contracts

Safety Response Training - overview

Sexual harassment policy

Recommendation on half-day schedule

Action item for Attendance strategies

MEETING ADJOURNED: Kiersten Morgan adjourned the meeting at 10:44 p.m.