

FRCS P.T.P. BI-WEEKLY MEETING

MINUTES

Time: 2:45 pm., Friday, November 4th , 2011

Location: FRCS Library

PTP Officers: President –Cheryl Marple

Vice President – Melinda Boyd

Secretary – Kristen Loch

Treasurer – Heather Howland / Stephanie Juhl

Public Relations – Christy Howell

Volunteer Coordinator – Melinda Boyd

- I. **Roll Call:** Start time 3:00pm. Melinda Boyd, Cheryl Marple, Katrina Stearns, Stephanie Juhl, Heather Howland, Christia Marasco
- II. **Approval of prior minutes:** Stephanie Juhl makes a motion to approve the prior minutes, Melinda Boyd seconds the motion
- III. **Action Items:**
 - A. Full Moon Festival Recap –
 - a. Need new props for the Haunted house. Cheryl Marple makes a motion for Melinda Boyd to spend up to \$200.00 for props. Stephanie Juhl seconds the motion.
 - b. Desserts to sell: Brownies, Cookies, Fudge
 - c. Cupcakes – Cake Walk only.
 - d. Haunted Hayride maybe for next year.
 - B. Shirts for School – Update from Katrina
 - a. Students shirts to be Blue, Logo on Back, Elevate your education on front (small logo)
 - b. Sweatshirts for teachers, Charcoal Gray, Sweatshirts same as T-shirts for Logo
 - c. Pre-Orders to go out and possibly sell them @ Winter Concert
 - d. Melinda to get w/Christy Howell & Lisa for pricing and sizing.
 - C. Teacher Connection Book Fair Nov 28th –Dec 3rd
 - a. Melinda to talk w/Christy to see if she is willing to help out. Stephanie can do 2:30-3:00 Mon-Wed, Melinda can do 2:30-3:00 Thur-Fri.
 - b. Setup Pop up in MPR room with cover around the outside, Will be open during lunch and after school. Purchases can be made after school or during DEAR time.

- D. X-mas Fundraisers
 - a. Path of Success - \$100, \$200, \$500 Donations.
 - b. Holiday Baby sitting/Gift wrapping Dec 3rd 10am-2pm
 - i. Cheryl & Melinda to run
 - ii. \$15.00/child, \$10.00/second child, \$5.00/third child
 - iii. 2 years and older, must be potty trained
 - iv. Wrapping charges small - \$.50, medium \$1.00, large \$1.50, Extra large \$2.50.
 - c. Student Gift Exchange – Canvas Bags to be tie dyed.
 - d. Gifts for Teacher, Sweatshirts and see if we can get a gift certificate for Tres Hombres \$40.00, see if Tres Hombres can gift another \$10.00.
- E. Cal Skate Nov 18th
 - a. Melinda to call Misty McEntee-Choo to see if she can be at Cal Skate and do a student count who attends.
 - b. Flyers to go out 11/9.
- F. Winter Concert Dec 15th
 - a. 6:00-8:00 Combined with Multicultural night 6:00-7:00, Winter Concert from 7:00-8:00. Classrooms to get parent volunteers to provide potluck for the theme for their classroom for Buffet Table. Dessert Potluck to be done after concert.
 - b. PTP to provide drinks
 - c. Heather Howland to make programs

IV. Information and Discussion Items

V. Reports and Presentations

- A. Volunteer Coordinator Report
- B. Public Relations Officer Report
- C. Fundraisers (New)
- D. Event Chair Coordinator Report

VI. Meeting Adjourned