

# FOREST RANCH CHARTER SCHOOL

Board of Directors December 13, 2011

## MINUTES

### 1. OPEN SESSION

Chairman Dave Foreman called the meeting to order at 6:07 PM

### 2. ROLL CALL

Christia Marasco – Director

Dave Foreman - Community Representative and Chair

John Rowden – Educational Professional

Kiersten Morgan - Parent Representative and Vice Chair

Lisa Speegle - Parent Representative and CFO

Lynne Wright – Community Representative

Mallory Bodney – Teacher Representative

Melinda Boyd - Parent Representative and Volunteer Coordinator - absent

Robin Cook – Parent Representative - absent

Seren Bradshaw - Community Representative and Secretary

Guest: Marlene Heisey

### 3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES (6:08 PM)

Lisa Speegle moved, John Rowden seconded **that the minutes from November 10, 2011, be approved as presented.**

Ayes: Dave Foreman, Kiersten Morgan, Lisa Speegle, Mallory Bodney, Lynne Wright, John Rowden

Nays: None

Abstaining: Seren Bradshaw

### 4. CHANGES TO CURRENT MEETING AGENDA (6:09 PM)

Lisa Speegle requested that Consent item 6-D, Ratify Portables Contract, be moved to the January meeting.

### 5. CELEBRATIONS / RECOGNITIONS – None

### 6. CONSENT CALENDAR (6:12 PM)

Kiersten Morgan moved, Lisa Speegle seconded that the **new policy “Promotion and Retention” be pulled from the Consent Calendar and the balance of the Consent Calendar (listed below) be approved as presented.**

a. Financial Reports for November (Balance Sheet, Vendor Payments, Profit/Loss YTD Comparison, Budget/Actuals, & Cash Flow Projections)

b. Policies for Review (Fiscal Control, Expense Reimbursement, Suspension & Expulsion)

c. New Policy (Wellness)

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nays: None

Abstaining: None

After discussion, Kiersten Morgan moved, Lynne Wright seconded that the **new Promotion and Retention policy be approved with items 3-a and 3-c switched.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nays: None

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Abstaining: None

### 7. PUBLIC COMMENTS – None

### 8. DISCUSSION/ACTION ITEMS

#### A. Joint Fundraiser for the Wine (6:35 PM)

Marlene Heisey will coordinate a wine and art fundraising event tentatively scheduled for Friday, November 9, 2012, at the Sierra Nevada Big Room. She has approached the Forest Ranch Fire Safe Council to see if they would be willing to co-sponsor this event. Proceeds would tentatively be split 33% to FRFSC and 67% to FRCS. The item is re-scheduled to January 2012 after FRFSC has responded. No action taken.

#### B. Budget for Music Festival (6:49 PM)

Marlene Heisey presented the proposed budget for the June, 2012, Music Festival. Lisa Speegle moved, Kiersten Morgan seconded to **approve the proposed budget as presented.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nays: None

Abstaining: None

#### C. Faculty/Staff/Board Gathering (7:08 PM)

Dave Foreman proposed that the annual Faculty/Staff/Board gathering be held Friday, February 3, 2012, at an yet-to-be-determined restaurant in Chico. Approval of the guest list, date, and venue is scheduled for the January 2012 meeting. No action taken.

#### D. Fundraising Card Update (Kiersten Morgan)

No report. Re-scheduled for the January 2012 meeting.

#### E. Open Enrollment Dates & Advertising Plan (7:21 PM)

Lisa Speegle presented the following dates for the open enrollment period:

January 13, 2012: Re-enrollment forms are sent home

January 30, 2012: Open enrollment begins

February 10, 2012: Open enrollment ends

February 14, 2012: Lottery held at 9:00 AM

The proposed advertising budget includes advertising in CARD, Northstate Parent, and Growing Up Chico plus spots on television, as done last year, for a total expenditure of approximately \$3,700. Kiersten Morgan moved, John Rowden seconded that the **open enrollment dates and the advertising plan be approved as outlined.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nays: None

Abstaining: None

#### F. 2010/11 Audit Report (7:22 PM)

Lisa Speegle reported that FRCS received a clean opinion and no findings on the 2010/11 Audit Report.

Dave Foreman moved, Kiersten Morgan seconded that **the 2010/11 Audit Report be approved as presented.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nays: None

Abstaining: None

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#### G. Path of Success Fundraiser (7:33 PM)

Marlene Heisey reported on behalf of Christy Howell that the stones in the original Path to Success will be saved and re-used as much as possible. The original plaques will be replaced with laser-engraved concrete tiles. A new closed loop path will be installed. Advertising for the fund raiser will run in January and April, 2012. The new path will be installed in June. Kiersten Morgan moved, John Rowden seconded **to approve the plans for the Path of Success fundraiser as presented.**

Ayes: Dave Foreman, John Rowden, Kiersten Morgan, Lisa Speegle, Lynne Wright, Mallory Bodney, Seren Bradshaw

Nayes: None

Abstaining: None

#### 14. REPORTS AND PRESENTATIONS

##### A. PTP (Melinda Boyd) (7:35 PM)

Marlene Heisey reported on behalf of Melinda Boyd that all is going well, the See's Candy drive was very successful, and that there are plans for a rummage sale that will be brought to the January 2012 meeting for approval.

##### B. Volunteer Coordinator Report (Melinda Boyd) (7:36 PM)

Marlene Heisey reported that Melinda Boyd is working on getting out the new volunteer update.

##### C. Teacher Report (Mallory Bodney) (7:47 PM)

Mallory Bodney reported that the teachers are busy rehearsing for the Christmas Concert which will be given Thursday evening. This Friday will be Pajama Day at school, then Christmas vacation.

##### D. Facility Report (Lisa Speegle)

No report.

##### E. Safety Report (Christia Marasco) (7:49 PM)

Christia Marasco reported that she had submitted a required safety report to Chico USD, but would appreciate assistance from Marlene Heisey, former Safety Chair, with other upcoming reports.

##### F. Music Festival Report (Marlene Heisey) (7:41 PM)

Marlene Heisey reported that the Music Festival will be June 2 & 3, 2012, with basically the same bands as last year. General admission will be \$5.00 with the added capability of admission presales via PayPal. Big ticket raffle items may include an autographed guitar and/or a jersey autographed by Aaron Rodgers.

##### G. Director's Report (Christia Marasco) (8:05 PM)

Christia Marasco reported the following:

1. Mid-year testing, which can be a good predictor of STAR test results, will begin soon
2. Mid-year parent and student satisfaction surveys will be sent out in January
3. Staff support surveys will also go out in January
4. Two students left the school in the last month, but one spot has been filled
5. Enrollment stands at 110 with one spot open in kindergarten
6. A family complaint was received and is being handled through the appropriate channels
7. Working on resolving audience seating issues for upcoming Christmas Concert

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15. FUTURE BOARD ITEMS

The following items are scheduled to be considered at the January meeting:

- A. Ratify Portables Contract
- B. Joint Wine and Art Fundraiser
- C. Faculty/Staff/Board Gathering
- D. Fundraising Card Update
- E. PTP Rummage Sale Fundraiser

The following items are scheduled for consideration at the February meeting:

- A. Student Council Jog-a-Thon
- B. Parent/Student/Faculty Survey Results
- C. Accountability Report

16. ADJOURNMENT (8:15 PM)

Respectfully submitted by Seren Bradshaw