

FOREST RANCH CHARTER SCHOOL  
Board of Directors June 2, 2011  
MINUTES

1. OPEN SESSION – Kiersten Morgan called the meeting to order at 6:10 PM.
  
2. ROLL CALL
  - Christia Marasco – Director
  - Dave Foreman - Community Representative and Vice Chair
  - John Rowden – Educational Representative - ABSENT
  - Kiersten Morgan - Parent Representative and Chair
  - Lisa Speegle - Parent Representative and CFO
  - Lynne Wright – Community Representative
  - Melinda Boyd - Parent Representative and Volunteer Coordinator
  - Mallory Bodney – Teacher Representative
  - Robin Cook – Parent Representative
  - Seren Bradshaw - Community Representative and Secretary - ABSENT

Guests – None
  
3. APPROVAL OF PREVIOUS BOARD MEETING MINUTES

Kiersten Morgan moved, Melinda Boyd seconded that the minutes of the May 12, 2011, meeting be approved.

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd  
NAYES: none  
ABSTAINING: Lynne Wright, Mallory Bodney, Robin Cook
  
4. DELETIONS/CHANGES TO CURRENT MEETING AGENDA -- None
  
5. CELEBRATIONS / RECOGNITIONS

Introduction and welcome to new Board members, Mallory Bodney and Robin Cook.
  
6. CONSENT ITEMS -- None
  
7. PUBLIC COMMENTS -- None
  
8. DISCUSSION / ACTION ITEMS
  - A. Brown Act Review  
The Brown Act sent out as an attachment with the minutes and agenda was reviewed by the Board highlighting key points of the act. No action taken.
  
  - B. Schedule for Board meetings  
FY 2011/2012 Board will continue regularly scheduled meetings second Thursday each month at 6:00 PM at FRCS unless proper notification of a change.
  
  - C. Nominations and election of Board Officers  
Nominations were Dave Foreman as Chair, Kiersten Morgan as Vice Chair, Lisa Speegle as CFO Seren Bradshaw as Secretary. Melinda Boyd moved to approve nominations for Board positions Lynne Wright second

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AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Mallory Bodney, Lynne Wright, Robin Cook

NAYES: none

ABSTAINING: none

#### D. Water Holding Tank project

Old redwood tank to be replaced with new metal tank with special inner coating. Temporary water needs to be met with installation of residential pressure tank. This will provide limited water needs, toilets, faucets, drinking water, hand watering plants etc. Scheduled to begin June 13th and to be completed July 7<sup>th</sup>.

#### E. Healthy Lunch Program

Struggles with program have been resolved. Problems were mostly a result of communication recommendations from inspection by Butte CO Health Dept.

#### F. Conflict of Interest Policy

Policy was reviewed and discussed by the Board for informational purposes. Signed forms disclosing any conflicts submitted by Board members.

#### G. Transitional Kindergarten update

Beginning in the 12/13 school year transitional kindergarten will begin November 1 and will be moved up 1 month in each of the succeeding two years to Oct 1st and Sept. 1st. Students can combine with regular K and repeat the following fall. Transitional K's require separate curriculum.

#### H. 2011/2012 Budget

Board reviewed CFO handouts on budget assumptions and fiscal strategies. **Motion to approve** by Kiersten Morgan, seconded by Lynne Wright.

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Lynne Wright, Mallory Bodney, Robin Cook

NAYES: none

ABSTAINING: none

### 9. REPORTS AND PRESENTATIONS

#### A. PTP

End of school hot dog BBQ Ed June 8th needs approval by the Board. **Motion to approve** by Kiersten Morgan seconded by Lynne Wright

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Lynne Wright, Mallory Bodney, Robin Cook

NAYES: none

ABSTAINING: none

Year books are in print. Every student and Board member will receive a copy. An optional DVD is available with \$5 payment. **Motion to approve** by Robin Cook, seconded by Lynne Wright.

AYES: Dave Foreman, Kiersten Morgan, Lisa Speegle, Melinda Boyd, Lynne Wright, Mallory Bodney, Robin Cook

NAYES: none

ABSTAINING: none

#### B. Volunteer Coordinator Report - None

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#### C. Teacher Report

Highlights of the school year were: cooking incorporated into lessons, observatory, local history, prairie town, health and body unit, physical science experiments, San Francisco trip, cooking with fractions, dissections, Forest Ranch field trip, enchanting stories, and mural for new kids. Overall a very successful school year.

#### D. Facility Report

Need more classroom space. Formal request to CUSD to use developer fees. Currently used for temp facilities for NORD. No reply yet from CUSD. Lisa Speegle researching purchase of portables, availability, cost of site prep, works lead time, leasing option. Preliminary estimate 30k/ Unit +30K prep of site cost, one year lead time. Need to verify snow load capabilities, Kiersten Morgan suggests planning meeting at July Board meeting.

#### E. Safety Report

Christia will review safety binder with small group over the summer.

#### F. Music Festival – No report.

#### G. Director's Report

Wrapping up end of school. Last day June 8th. Final survey for parents on school review, feedback on classrooms. Student survey for feedback on electives and aides. Lisa Speegle attended Charter School Assoc meeting. Barbara Norman working on mosaic with 6th graders..

#### 10. FUTURE BOARD ITEMS

The following item needs to be considered at the August meeting: Goals for 2011/12

#### 11. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION (9:02 PM)

- A. Approve proposed revisions to faculty contracts.
- B. Approve Director contract.

#### 12. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION -- None

#### 13. CLOSED SESSION -- Closed session opened at 9:40 PM.

#### 14. RECONVENE OPEN SESSION (10:25 PM)

#### 15. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

- A. Faculty contracts for 2011/12 were approved with revisions to the staff work calendar.
- B. Director's contract for 2011/12 was approved.

#### 16. ADJOURNMENT (10:35 PM)