

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors
Tuesday, March 22, 2022 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Minutes

1. Open Session – Call to Order: 5:42 pm
2. Roll Call
 - a. Christia Marasco – Director *present*
 - b. Lisa Speegle – consulting CBO *absent*
 - c. Kala Ulep – Teacher Advisor/Liaison *present (Zoom)*
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *present*
 - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024) *present (Zoom)*
 - f. Janina Carter – Community Representative (June 2022) *absent*
 - g. Beth Wattenberg – Secretary, Community Representative (June 2023) *present*
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *present*
 - i. Robin Wilder – Treasurer, Community Representative (June 2022) *present (Zoom)*
 - j. Krystle Stetson – Community Representative (June 2022) *present (Zoom)*
3. Celebrations / Recognitions: *Staffing up; students seem happy to not to have to wear masks; staffing up.*
4. Review Meeting Norms: *Make sure that people on Zoom have their votes recorded.*
5. Public Comments on Items NOT on the Current Meeting Agenda *N/A*
6. Changes / Deletions to Current Meeting Agenda *See Item 8a*
7. Consent Calendar
 - a. Consider Approval of February Meeting Minutes *change: add Zoom to Lisa Speegle; Robert made motion to approve, Beth seconded it; passed by all except Jody, who abstained*
 - B. Consider Approval of March 10 Special Meeting Minutes *Jody made motion do approve; Antoinette seconded it; passed unanimously*
 - c. Consider Approval of March Financial Report *Beth made motion to approve; Jody seconded it; passed unanimously*
 - d. Consider Approval of Curriculum and Instruction Policies with the exception of Independent Study *Discussion about the fundraising event promoting See's Candies. Even though candy is not a nutritious food, since it was not being offered to the students, nor was it being promoted on the campus during school hours it was perceived as a Fundraising activity that did not interfere with the nutritious guidelines in the Policy. Robert made the motion to approve the Policy; Robin seconded it; passed unanimously.*

8. Discussion/Action Calendar

- a. Discuss and Consider Approval of Modifications to Consolidated Application and School Wide Application of Title 1 Plan: *After consulting with the school attorney and Lisa Speegle, Christia shared that it was determined that minor changes did not have to be approved by the board.*
- B. Consider Approval and Form Evaluation Committee for School Director Review: *Christia noted that any board members who were also employed by the school could not be on this committee. Jody and Beth volunteered to serve and would be approaching Janina also. Jody made the motion to approve the committee; Beth seconded it; passed unanimously.*
- c. Discussion and Consider Approval of Summer Learning Options: *Discussion about the length of sessions. The money allocated was for 6 weeks of 9 hours of instruction. Since it needed to be offered in July it was suggested that 4 weeks be offered in the summer, focusing on ½ day instruction; small groups and/or 1 to 1 tutoring. The other half day would be day camp. After care would be available. The remaining 2 weeks would be offered at either Christmas Break or Spring Break. There seems to be many of the staff willing to work at these sessions. Robert made the motion to approve the Summer Learning Options; Beth seconded it; passed unanimously.*
- d. Discuss and Consider Approval of Fundraising Options *Antoinette shared the upcoming proposed fundraising events: Floral Arrangement for Mother's Day: \$30 per person to be held at the community center on April 30th; a 4 mile walk/run co-sponsored with Intrepid Adventures. Jody made the motion to approve the events; Robin seconded it; passed unanimously.*
- e. Discuss and Consider Approval of Schedule and Calendar for 22-23 School Year: *Discussion about offering a floating holiday after Spring Break. Christia will discuss with staff and bring back their input. The law says we need to provide 175 teaching days; calendar has 178 (which gives 3 'snow' or emergency days). Jody made motion to approve; Robert seconded it; passed unanimously.*

14. Reports and Presentations

a. Director Report

- i. Enrollment: *Relatively low for next year; not yet recruiting; need to figure out how to grow; Christia will bring some options re: enrollment; how we want to grow. Survey went out regarding next year's enrollment; some families hedging. Many credentialed teachers on staff. Lower grades have enough students; middle school is more challenging. Next month Christia will bring a report of how to proceed for next year based on projections. Some families enrolling in CUSD schools.*
- ii. Student Achievement and Related Measures: *Moving along; making progress; lot of intervention happening. Pulling out kids for intervention has been helpful. Need more cohesive teaching. Goal is providing more continuity.*
- iii. Campus and Student Safety *We are behind on fire drills; not up on doing the alarms and setting times. Christia will be contacting the Alarm Company to help activate drills as written directions not correct.*
- iv. Human Resources; *Michelle will be able to teach middle school. Lot of turnover.*
- v. Upcoming School Events; *Recruiting for next year.*
- vi. Professional Development; *Christia will meet with teachers to set up goals.*
- vii. Board Development and Update on Responsibility Actions/ *All board members need to submit 700 form. There is a webinar on it which Christia or Jody can provide.*

- b. Teacher Report: *Teachers are excited; 2 field trips tomorrow*
- c. Facilities Report: *A lot of wear and tear; i.e. toilets, door handles; don't have a handyman. Unclear what FRCS is responsible for and what CUSD is responsible for. Some work can be done using Measure K; some can wait till summer. Regarding the field: So many pesticide regulations that need to be followed; need certified people.*
- d. Technology Report: *Continuing to update*
- e. Transportation Report: *rescheduled inspection; need to get a local bus driver; current one is only working this year. Also need a backup driver.*
- f. Parent Teacher Partnership Report: *Antoinette stated sweatshirts will be available at the store as well as bracelets and stickers.*

15. Future Agenda Items

16. Adjournment 7:25 pm

Submitted by Beth Wattenberg, Secretary