

To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School - Board of Directors  
Tuesday, April 18, 2023 at 5:30 PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Minutes

1. Open Session - Call to Order at 5:47 pm
2. Roll Call
  - a. Christia Marasco – Director *present*
  - b. Lisa Speegle - consulting CBO
  - c. Kala Ulep - Teacher Advisor/Liaison *present*
  - d. Jody Cornilsen - Chair, Parent Representative (June 2024) *present*
  - e. Teresa Amoroso - Vice Chair, Parent Representative (June 2025) *on phone*
  - f. Beth Wattenberg- Secretary, Community Representative (June 2023) *present*
  - g. Robert Chaplin - FRCA Liaison, Educational Representative (June 2024) *present*
  - h. Susie Welker -Treasurer, Parent Representative (June 2025) *absent*
  - i. Tamba Sellu - Parent Representative (June 2024) *present*
3. Celebrations / Recognitions
  - *Camp was very successful; lots of alumni helped*
  - *Pioneer upcoming; overnight stay at FRC Center*
  - *Spring Cleaning: Middle school kids seemed to enjoy it...lots of dancing*
4. Review Meeting Norms
  - *Teresa was on phone; did not vote as Agenda not posted at her site*
  - *Time recommendations allocated to agenda items*
5. Public Comments on Items NOT on the Current Meeting Agenda
6. Changes / Deletions to Current Meeting Agenda *N/A*
7. Consent Calendar
  - a. Consider Approval of March Financials *Motion to approve made by Jody, seconded by Tamba; passed unanimously.*
  - b. Consider Approval of March Meeting Minutes: *Motion to approve made by Tamba; seconded by Jody; passed unanimously.*
  - c. Consider Approval of March Special Meeting Minutes: *Motion to approve made by Jody, seconded by Tamba; passed unanimously.*
  - d. Consider Approval of Upcoming Field Trips; *Motion to approve made by Robert; seconded by Beth; passed unanimously.*
  - e. Consider Approval of Updated Curriculum and Instruction Policies; *Motion to approve made by Beth, seconded by Jody, passed unanimously.*

## 8. Discussion/Action Calendar

- a. Consider Approval of J-13A Form submission due to weather related missed days  
*Christia explained there is a difference between material days and missed days. Material days are when the school is open; but few students due to weather or other emergency. Lisa Speegle will evaluate; all Board Members need to sign the form. Christia will reach out and let us know when it is ready to sign. Robert made the motion to approve; Tamba seconded it; passed unanimously.*
- b. Discussion and Consider Approval of Summer Learning Schedule: *Christia had explained it in detail at a previous meeting. Beth made the motion to approve; seconded by Jody; passed unanimously.*
- c. Discussion and Consider Approval of revised Board Meeting Procedures and Potential Strategic Planning Session: *Suggestions put forth by Christia*
  - *Hire a Consultant to conduct a Strategy Planning Session for the Board*
  - *Have our Business Coordinator join us each meeting and our consulting CBO come twice a year to present the budget and changes;*
  - *Have some of the material presented by teachers, students, or other staff occasionally;*
  - *Have the Teacher Report come earlier in the presentation to make things more engaging and keep our eye on the objective of creating a great space to educate student*
  - *Encourage individual Board Members focus on one of the agenda items which should encourage more participation and discussion rather than relying on Christia to lead for all topics.*
  - *Make sure I take a day off of student supervision to ensure agenda items have more detailed descriptions and are sent out early.*

*Jody made the motion to approve, seconded by Tamba, passed unanimously.*

- d. Select and Approve Nominating Committee and Timeline for Election Process: *All Board members are encouraged to recruit; Beth will announce at FRCA Meeting tomorrow night and put in the FR Post. Jody is moving out of the area in July. Beth agreed to serve one more year. Optimal number of board members is 7 to 9.*
- e. Consider Approval of Applying for Employee Retention Tax Credit: *Christia was recommending that we not apply for the tax credit. The Board agreed.*
- f. Discuss and Consider Approval of Measure K Items and Timeline: *Items to be considered:*
  - *Repair or replace roofs on portables the school owns*
  - *Erect a small playground for K-2*
  - *Rejuvenate the field: plant grass*
  - *Fix tables and floor in Multi-Purpose Room*
  - *Upgrade our security system*

*Jody made the motion to approve, seconded by Robert, passed unanimously.*

- g. Discuss and Consider Approval of Staff Appreciation Event: *Looking to have it mid-May; allocate \$1000. Motion to approve made by Beth; seconded by Tamba; passed unanimously.*
- h. Discuss and Consider Approval of Upcoming Fundraisers: *Proposed fundraisers by Parent-Teacher Group (PTP)*
  - *Car Wash*
  - *Musical*
  - *Reunion (April 22<sup>nd</sup>)*
  - *Jump a-thon*

*Robert made the motion to approve, seconded by Jody; passed unanimously.*

- i. Discuss and Approve if necessary and Revised Plans for Finding a Bus Driver; *Everyone encouraged to reach out; Christia will be contacting other charter schools.*

9. Reports and Presentations

- a. Director Report
  - i. Enrollment: *106*
  - ii. Student Achievement and Related Measures: *Starting testing*
  - iii. Campus and Student Safety: *A large number so students have been ill this school year*
  - iv. Human Resources
  - v. Upcoming School Event: *School Reunion on Saturday*
  - vi. Professional Development: *Conference available to teachers/staff in summer*
  - vii. Board Development and Update on Responsibility Actions
- b. Teacher Report: *attached*
- c. Facilities Report
- d. Technology Report: *computers being distributed*
- e. Transportation Report
- f. Parent Teacher Partnership Report: *see item 8. h.*

10. Future Agenda Items

Consolidated Application

SRSA Grant Application

Curriculum and Instruction Policies

Measure K Items

LCAP

Government Policies (closed session)

11. Adjournment: 7:29 pm

*Submitted by Beth Wattenberg, Secretary*

Palmarini- Kinders are studying South America. In South America we are learning about sloths and snakes. We are learning about the life cycle. In math we are learning about addition

Stearns-1st and 2nd grade had a great school and community turn out for our Wax Museum research projects for social studies. We've moved on to an economics unit where the students have gotten into groups to create a "business". They are deciding what to sell, supply, budgets, etc. and will wrap it up by making a commercial to advertise their business.

Ulep-The 3rd and 4th graders are wrapping up their pioneer unit with an overnight field trip at the Forest Ranch community center where the students will live a day as pioneers. We are prepping for state testing with jeopardy style games in ela and math.

Sellu- For April poetry we have been enjoying writing a variety of poems. We have been wrapping up fractions and working on geometry in room 6 to prepare for state testing. Fifth graders started science fair projects in class and are now working on them at home to prepare for the school's science fair at the end of the month. We're excited to get to join the pioneer trip so we did a refresher about westward expansion for the fifth graders and they've been learning about a pioneer to be for the trip.

**DJ- English Language Arts:** We will be beginning new novels this week, Dragon wings for 6th grade and Outsiders or Ann Frank for 7th/8th.

**Math:** Mr. Randall teaches 8th grade math (Math C). Math B is in Chapter 7, and Math A is in chapter 8.

**History:** 6th grade is beginning a unit on ancient China, we will be going on a field trip this Wednesday to the Chinese Temples in Oroville. It's loaded with fun activities, reading and questions based upon textual reading. 7/8 is learning about ancient Rome.

**Science:** 6th grade is with Randal and are working on weather/the ocean with a test coming soon. 7/8 will be learning the periodic table.

Submitted by Kala Ulep