

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, June 27, 2023 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Minutes

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director *present*
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *present*
 - e. Teresa Amoroso – Vice Chair, Parent Representative (June 2025) *present*
 - f. Beth Wattenberg – Secretary, Community Representative (June 2023) *present*
 - g. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *present*
 - h. Susie Welker – Treasurer, Parent Representative (June 2025)
 - i. Tamba Sellu – Parent Representative (June 2024) *present*
 - j. *Guest: Michelle Dwyer-Jimenez (Middle School Teacher)*
3. Celebrations / Recognitions: *A big thank you to Jody Cornilson for all her hard work as the President of the Board and to Robert for all his help during all the crisis' of the school.*
4. Review Meeting Norms: *Full agenda, need to move along.*
5. Public Comments on Items NOT on the Current Meeting Agenda: *N/A*
6. Changes / Deletions to Current Meeting Agenda: *None*
7. Consent Calendar *Items a,c,d,e and f were approved unanimously after the motion was made by Beth and seconded by Teresa.*
 - a. Consider Approval of May 30 Meeting Minutes
 - b. Consider Approval of June 20 Meeting Minutes: *Jody & Robert recused themselves as they were absent for the meeting. Motion to approve made by Tamba, seconded by Teresa; passed.*
 - c. Consider Approval of Independent Study Policies
 - d. Consider Approval of Budget Policies
 - e. Consider Approval of Facilities and Operations Policies
 - f. Consider Approval of May Financial Report
8. Discussion/Action Calendar
 - a. Consider Approval of Initial Budget and EPA Spending Plan for 23-24: *Christia noted that we still don't have all the budget figures from the state; will re-evaluate; enrollment lower than desired; Motion to approve made by Jody, seconded by Beth; passed unanimously.*

- b. Discuss and Consider Approval of CA Dashboard Local Indicators: *Due July 1, 2023; Christia explained how FRCS usually does a student survey every year even though only required every other year; didn't do one last year, but will do one this coming year. Motion to pass Dashboard Local Indicators made by Tamba; seconded by Teresa, passed unanimously.*
 - c. Discuss and Consider Approval of 23–24 Parent Budget Overview and LCAP: *Motion made by Robert; seconded by Jody; passed unanimously.*
 - d. Discuss and Consider Approval of New Part Time Positions; Nutrition Coordinator, Facilities Coordinator; Administrative Assistant (Intern) and Accompanying Pay Scale Data: *Motion made by Tamba; seconded by Beth; passed unanimously.*
 - e. Discuss and Consider Approval of Spring Consolidated Application: *Motion made to approve by Teresa; seconded by Tamba, passed unanimously.*
 - f. Discuss and Consider Approval of P-2 Attendance Report: *Motion to approve made by Teresa; seconded by Robert; passed unanimously.*
 - g. Discuss and Consider Approval of Changes to Minutes for the 23-24 School Calendar: *It was noted to change # of special modified days from 16 to 13; Motion to pass made by Jody; seconded by Beth; passed unanimously.*
 - h. Discuss and Consider Approval of Use of Teachers to Perform Bus Duties on the Basis of Temporary and Extraordinary Measures: *We move that teachers train and perform bus duties as a temporary and extraordinary measure due to the challenges we have faced this year finding replacement drivers. We will continue to search for a permanent situation by posting ads and continuing the search. Motion made to approve; seconded by Teresa; passed unanimously.*
9. Annual Organizational Meeting (20 minutes)
- a. Appointment of New Parent Representatives Nominated by Parents: *Jody approved the nomination of Joanna Robbins as the new Parent Rep; seconded by Teresa; passed unanimously.*
 - b. Appointment of New Community Representatives Nominated by FRCA: *Jody approved the nomination of Janessa Sederquist made by FRCA as the new community rep; seconded by Beth; passed unanimously.*
 - c. Election of Officers for the 2023-24 School Year:
 Chairman: Beth Wattenberg
 Vice Chairman: Tamba Sillu
 Secretary: Teresa Amoroso
 Treasurer: Joanna Robbins
Motion made by Jody; seconded by Teresa; passed unanimously.
 - d. Selection of Bank Signatories: *Tamba will be added as a signatory. Motion made by Jody; seconded by Robert; passed unanimously.*
 - e. Calendar of Regular Meeting Dates, Times and Venues for 2023-24 School Year

July 25, 2023	January 16, 2024
August 29, 2023	February 20, 2024
September 19, 2023	March 19, 2024
October 17, 2023	April 16, 2024
November 28, 2023	May 30, 2024
December 19, 2023	June 27, 2024

10. Reports and Presentations

a. Director Report

- i. Enrollment: *Need more kindergarteners: enrollment at 112*
- ii. Student Achievement and Related Measures: *Summer school starting soon.*
- iii. Campus and Student Safety: *Concern about break-ins; new board member, Janessa has some ideas and contacts to help with the situation.*
- iv. Human Resources
- v. Upcoming School Event: *Ice Cream Social on August 10, 2023*
- vi. Professional Development: *Will occur this summer.*
- vii. Board Development and Update on Responsibility Actions: *Christia will make sure new board members have access to Brown Act Training.*

b. Teacher Report: *see attached*

c. Facilities Report

d. Technology Report

e. Transportation Report

f. Parent Teacher Partnership Report

11. Future Agenda Items

Student Handbook

Middle School Addendum

Measure K Items

12. Adjournment: 7:34 pm

Submitted by Beth Wattenberg

Teacher Report:

Katrina- Just finishing house renovation on our recently bought house and moving. Enjoying watching travel baseball for my son and this fabulous weather.

Kala-I have been preparing for summer school and taking a bus course alongside Aimee Moffett. Later this summer I will also be attending the MTSS conference with Christia and Aimee.

Lisa-We've been enjoying our summer. We had a road trip to Arizona for a wedding and got to enjoy the Grand Canyon. We've gotten to spend the week with my grand baby Alina, which we have loved! Next week we head to Fort Bragg and then we'll be going to Yosemite, Burney Falls, and Turtle Bay before going back to Fort Bragg. We take full advantage of having our summer off! Thanks for the end of the year party and all of your hard work on the board!

Michele-We have been preparing for the summer program. I attended an 18 hour thinking maps training for writing, it was a virtual conference. I traveled to Washington DC to see the sights and a dear friend of mine. Now I am reviewing a potential new science curriculum for middle school next year. Our house build is progressing. Hope you are all having a good summer