

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Wednesday, July 21, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Minutes

1. Open Session – Call to Order 5:35 pm
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024)
 - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024) absent
 - f. Janina Carter – Community Representative (June 2022)
 - g. Beth Wattenberg – Secretary, Community Representative (June 2023)
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) on Zoom
 - i. Robin Wilder – Treasurer, Community Representative (June 2022)
 - j. Krystle Stetson – Community Representative (June 2022) on Zoom
3. Celebrations / Recognitions: *Celebrating the fact that the Board can now meet in person. Also recognizing how all board members can participate, either in person or on Zoom.*
4. Review Meeting Norms
5. Public Comments on Items NOT on the Current Meeting Agenda
6. Changes / Deletions to Current Meeting Agenda
7. Consent Calendar
 - a. Consider Approval of June 29 Special Meeting Minutes: *Robin made the motion to accept the Consent Calendar; Robert seconded, Janina abstained, all other board members present approved.*
8. Discussion/Action Calendar
 - a. Consider Approval of Student Handbook and Middle School Addendum for 21-22 School Year
Discussion: Christia proposed that we have the Full Family Evaluation Policy as a 'Stand-alone' instead of including it in the Handbook. A procedure will be added to the handbook on how to report sexual harassment or bullying. Motion made to accept the Student Handbook with noted changes by who??? Didn't record who made motion or seconded it.
 - b. Consider Approval of updated Employee Handbook *Moved to future meeting*
 - c. Discuss and Approve Safe Return to In Person Instruction Plan Requirement for ESSER funding
Christia explained how the Safety Plan was enacted and that it would need to be revised in 6 months. The required link is on the FRCS website. A motion to accept including the links to service was made by Robin, seconded by Jody and passed unanimously.

- d. Discuss and Consider Approval of Application for Emergency Connectivity Funds
Christia explained that it is unclear whether it would be advantageous to accept the funds without further investigation. A motion was made by Robert to approve further investigation and if looks to be viable, Christia would apply for the funds. Seconded by Beth. Passed unanimously.
- e. Discuss and Consider Approval of 21-22 LCAP: *Already approved.*
- f. Discuss upcoming/potential changes to TK and Independent Study Program: *Challenges noted: may be too many students applying for the TK program, difficult to know at this time. Independent Study Program. Successful for highly motivated students and engaged parents, less successful for families who had less resources. Multiple legislative changes are being made to the Independent Study Program. Christia will bring the item back for the next board meeting. Investigate putting an addendum to our policies.*
- g. Discuss and Consider Approval of Modifications to COVID masking requirements
According to Christia, there is no action regarding masking that we can take at this time. There does seem to be agreement from all parties that no masks will be required for outdoor activities. Christia will be sending out a survey for all parents to voice their opinions on mask wearing procedures that will be anonymous. Another survey will be generated for teachers and staff to voice their opinions. It may be advantageous to administer Covid testing which could reduce the number of days a student is out. No testing would be done without the approval of the parent or guardian. For example, if s/he is ill and tested, showing a negative result, s/he would only be out the days they were sick. No board action at this time. The survey results will be available at the next meeting. Christia will share the memo/survey with Robert and Chrystal that she will be sending out to the parents.
- 14. Reports and Presentations
 - a. Director Report
 - i. Enrollment: *Need to recruit. In the past, Christia has used a telemarketing program that focused on families with children. Janina would like to be involved; has resources to tap into. Will put a blurb in the FR Post also.*
 - ii. Student Achievement and Related Measures: *Christia pulled together an analysis of the student achievements for last year. Language Arts was 52% proficient, Math was the weakest area, Science was 'okay'. The fifth graders excelled the best. Christia will put together a formal report in the Fall. One of the major challenges was losing all --- the special education staff last year.*
 - iii. Campus and Student Safety: *Looking forward to having cameras which will help identify problems and lighting for safety in the parking lot.*
 - iv. Human Resources: *Annamarie was unable to continue due to teaching requirements. Christy Howell is able to continue full time as the Office Manager. Christia is working on a pipeline that will support keeping a middle school teacher.*
 - v. Upcoming School Events: *Marlene Fune, representing the FR Community Association, came to clarify the details for the Ice Cream Social to be held on Thursday, August 26th. FRCA will hold a short meeting at 6:00 pm, Ice Cream will be served by the association outdoors beginning at 6:30.*

- vi. Professional Development: *Difficult last year; providing Prep time for teachers with a 'time directed purpose'. Other trainings will be offered.*
- vii. Board Development and Update on Responsibility Actions
Jody reached out to Antoinette Edmonson, one of the new Parent Reps to welcome her to the board. Antoinette seemed appreciative. Jody, Janina and Beth will be working on fundraising.
- b. Teacher Report: *Kala reported that they were in the second session of summer school; not many students, but those attending seemed to be enjoying it.*
- c. Facilities Report: *The lights are coming as are the sprinklers.*
- d. Technology Report: *Christia continues to work with ATT to ensure that the school is not being overcharged and that the Wifi services are provided.*
- e. Transportation Report: *We have a driver, but he has to complete his training to be fully certified.*
- f. Parent Teacher Partnership Report: *Jody has volunteered to re-activate the PTP. She has some parents she has identified that have indicated an interest in volunteering.*

15. Future Agenda Items

16. Adjournment: 8:40 pm???