

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, October 17, 2017 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Regular Meeting Minutes Open Session – Call to Order

1. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO - Not Present
 - c. Janina Carter – Chair, Parent Representative (June 2019)
 - d. Robin Wilder – Vice Chair, Parent Representative (June 2019)
 - e. Jodi Dziedzic – Secretary, Parent Representative (June 2018)
 - f. Michele Jimenez – Treasurer, Audit Liaison, Teacher Representative (June 2020)
 - g. Scott Mackenzie – Community Representative (June 2018)
 - h. **Lynne Wright – Community Representative (June 2019) - Absent**
 - i. Robert Chaplin – FRCA Liaison, Educational Representative (June 2018)
 - j. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
 - k. Marlene Fune - Guest
2. Celebrations / Recognitions: Christia mentioned that we got the oversight binder in to Chico Unified on time last week. Christia mentioned that this FRCS board is very active and supporting.
3. Public Comments on Items NOT on the Current Meeting Agenda - None
4. Changes / Deletions to Current Meeting Agenda – Christia said that we have one deletion: We do not have the special meeting minutes; we will not have approval of special meeting minutes at tonight's meeting. We will put them to the November meeting and vote on them at that time.
5. Consent Calendar (10 minutes) – Michele Jimenez moved that we approve the consent calendar as presented minus b. Robin wilder seconded. Ayes: Heather Hastain, Scott MacKenzie, Jodi Dziedzic, Janina Carter, Robert Chaplin. Noes: None Abstaining: None Absent: Lynne Wright
 - a. Consider Approval of Meeting Minutes from September 19, 2017
 - b. Consider Approval of Special Meeting Minutes; September 25, 2017
 - c. Consider Approval of September Financials
 - d. Consider Approval of Proposed Field Trips
 - e. Consider Approval of New Position – Technology Teacher
 - f. Consider Approval of 2016 – 17 Audited Financial Statement
 - g. Consider Approval of Student Policies
6. Discussion/Action Calendar
 - a. Review and Consider Approval of Hold Harmless Agreement – Fire Safe Council (15 minutes, Marlene Fune) Christia stated that she called Charter Safe and the district to find out if there were any discrepancies. Our representative asked to receive a copy of the hold harmless

agreement. We may approve the agreement pending our insurance rep. reviewing the document. Robin Wilder moved that we approve signing the hold harmless agreement pending insurance approval. Scott MacKenzie seconded. Ayes: Michele Jimenez, Jodi Dziedzic, Janina Carter, Heather Hastain, Robert Chaplin. Noes: None. Abstaining: None. Absent: Lynne Wright.

- b. Review and Consider Approval of Fiscal Control Policy (10 minutes, Marasco) We reviewed the changes to the policy. Heather Hastain moved to approve the Fiscal Control Policy. Jodi Dziedzic seconded. Ayes: Michele Jimenez, Janina Carter, Robin Wilder, Robert Chaplin, Scott MacKenzie. Noes: None Abstaining: None Absent: Lynne Wright.
- c. Report Standardized Testing Results from 2016-17 (10 minutes, Marasco) Christia presented graphs that represent testing results data. We reviewed and discussed data. Overall results were positive. Middle school has made great gains. One area of concern was 3rd grade ELA. Elementary ELA dropped a small amount from last year. No action taken.
- d. Review of progress toward 2013 -18 Strategic Plan goals and development of new Strategic Plan Action items : Christia went through each aspect of the strategic plan explaining the status of each. No action taken

7. Reports and Presentations

- a. Director Report (Marasco – 10 minutes)
 - i. Enrollment: More students are needed. Fundraising is going well. Shannon Meyers did an excellent job on the Book Faire. The first Maker's Space fund raising event was successful.
 - ii. Student Achievement and Related Measures:
 - iii. Campus and Student Safety: Committee has been meeting.
 - iv. Human Resources: Staffing of open positions due to mid-year turnover are taking place.
 - v. Upcoming School Events: Possible Stone Soup Day and Read-a-thon the day after Halloween. We are working on a school wide display of gratitude for the local fire departments.
 - vi. Professional Development: Christia is writing a grant that will fund at approximately \$10,000 this year and the remaining \$15,000 over the following two years if approved for PBIS/SEL and Universal Design for Learning for students that is complimentary to our written philosophy.
- b. Teacher Report (Jimenez – 5 minutes) Michele reported on the happenings in classrooms as reported to her by all classroom teachers. Michele attached a word doc with all the teachers' comments and emailed it to all board members.
- c. Facilities Report (Marasco – 5 minutes) Christia reported on the track project.
- d. Technology Report (Marasco – 5 minutes) Christia reported that we are going to run a check on Chrome carts (inventory/assessment).
- e. Parent Teacher Partnership Report (Jimenez – 5 minutes) PTP has a Woodstock's Night fund raiser this Thursday.
- f. Board Development: Focused on the strategic plan this time.
- g. Administrative Effectiveness Update: There is a meeting this Thursday, October 19th. We are looking at day to day operations on campus.

8. Future Agenda Items
 - a. PFT results
 - b. First interim budget
 - c. First Trimester Academic Update and L-CAP measures
 - d. Consider approval of both October and November financials
 - e. Marlene Fune to discuss “Make a Difference Day” gardening plan at November’s meeting.
 - f. Special meeting minutes approval.
 - g. Fundraising/Public Relations/Marketing: Set an action plan.
9. Adjournment: 7:52 pm