

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, August 17, 2021 at 5:30 PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Meeting Agenda

1. Open Session – Call to Order
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – consulting CBO *absent*
 - c. Kala Ulep – Teacher Advisor/Liaison
 - d. Jody Cornilsen – Chair, Parent Representative (June 2024) *absent*
 - e. Antoinette Edmonson – Vice Chair, Parent Representative (June 2024)
 - f. Janina Carter – Community Representative (June 2022)
 - g. Beth Wattenberg – Secretary, Community Representative (June 2023)
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2024) *on Zoom*
 - i. Robin Wilder – Treasurer, Community Representative (June 2022) *absent*
 - j. Krystle Stetson – Community Representative (June 2022) *on Zoom*
3. Celebrations / Recognitions *School is open! First day a little challenging, 2nd day much smoother. Thanks to Janina for creating the welcome signs.*
4. Review Meeting Norms: *Reminder to keep on task and pause to allow people on Zoom to participate.*
5. Public Comments on Items NOT on the Current Meeting Agenda *None*
6. Changes / Deletions to Current Meeting Agenda: *updated: Student Handbook resolution motion made by Beth, seconded by Janina and passed unanimously.*
7. Consent Calendar
 - a. Consider Approval of July 21 Meeting Minutes
 - b. Consider Approval of July Financial Report *Discussion: Antoinette raised questions about the salary increases which Christia explained. Christia said that she had met with a fiscal officer at Butte County Schools who charted out ways to spend monies more efficiently, providing exciting solutions to budgeting for next year. Motion to accept minutes and financial report made by Janina, seconded by Antoinette, passed unanimously.*
8. Discussion/Action Calendar: *Motion made by Janina to accept the Consent Calendar, seconded by Antoinette, passed unanimously.*
 - a. Consider Approval of Employee Handbook for 21-22 School Year: *Discussion: Question raised as to why Covid guidelines not included, decided it was covered in other documents. Lawyers had reviewed the handbook, not many changes. Motion to accept the Employee Handbook was made by Beth, seconded by Jodi and passed unanimously.*

- b. Discuss Emergency Connectivity Funds: *Christia explained that these are funds earmarked for schools. She was informed about the possibility of an additional cell tower, but not provided enough time to pursue it, so the time was extended. Will look into activating it for next year. FRCS is able to purchase 6 computers, so students can have access to computers at home as well as at school, and 10 hotspots and 2 networks.*
- c. Consider Approval of Updated Independent Study Policy: *The main goal is to ensure that students are learning, thus modifications are made to customize for families. Important that the families assume responsibility for their child's learning. Due to Covid, some families were taking vacations during 'off season' which does not allow the school to claim ADA. However, some families do travel and use the experiences as a Study Trip where there is evidence of the student learning it can be claimed. It was noted by Christia that we cannot claim ADA for the students who were served by the Study Program on August 16th & 17th as the approval had not yet been passed by the Board. Motion to approve the Updated Independent Study Policy was made by Antoinette, seconded by Robert, passed unanimously.*
- d. Discuss and Consider Approval of Changes to Ice Cream Social Event: *Discussion: Whether or not to hold the Ice Cream Social due to the increased Covid cases. It was decided to hold the event since it will be held outdoors and an emphasis will be placed on social distancing. Jodi made the motion to go ahead with the event, Beth seconded it, passing unanimously.*
- e. Discuss and Consider Approval of Marketing and Fundraising Options: *Janina gave a report from the Fundraising Committee (Janina, Jody & Beth).*
 - i. *Car Wash in September in which the middle school students would participate in ('Tank' said it would be okay to use the Vet Store) Jody will check with the students to see if that is okay with them. \$200 allotted to the expenses.*
 - ii. *Painting workshop with an artist friend of Janina's.*
 - iii. *Art Auction at Winter Concert; art from students and possibly local artists also*
 - iv. *Christmas Cards designed by the students and printed by school to sell.*
 - v. *Magnets/Stickers*
 - vi. *Online Store (suggested by Christia). She will ask Emma, her daughter and former student to help train students.*
 - vii. *Water Bottles from Kleen Kanteen. Christia will talk with the owner.*
 - viii. *Shirts with FRCA logo...Antoinette suggested*
 - ix. *See's Candies to sell during Easter. Jodi suggested that the school initiate the order with parents paying to the school to reduce shipping costs.*
 - x. *Spring: hold a dessert auction*
 - xi. *Music Festival: it is a lot of work, perhaps keying it down.*
 - xii. *Run (Antoinette will check with folks who held a Run in the Hills that took place in Forest Ranch)*
Jody made a motion to accept the suggestions and the money set aside for the Car Wash, Antoinette seconded it. Passed unanimously.
- f. Discuss new Covid related Legislation and Consider Approval of potential Covid Testing Options: *Christia explained the new guidelines from the Butte County Health Department: People need to provide proof of vaccine or agree to get tested weekly. The school has until October 15th to be fully compliant. The school would offer testing on site by contracting with Valencia Labs (partnered*

with the state). The lab would send out requested number of kits, then the school would use them to test people and send them back for analysis. By doing 'in house' testing, it could reduce the number of days a student needs to quarantine. Antoinette and Beth volunteered to be observers if needed. Christia will use ESSER funds to pay for date collection, which will be done by FRCS staff. Antoinette made the motion to accept the Covid Options, including having Christia contract with Valenica Labs; Beth seconded it; passing unanimously.

- g. Discuss and Consider Approval of Modifications to areas of Covid Health and Safety Plan Surrounding Updated Guidance/Legislation: Christia will take to lawyers as to modifications and also check with Public Health when making decisions. She will bring back to the September Board Meeting.*
 - h. Discuss and Consider Approval of Change to Substitute Teacher Pay Rate for those holding a 30 Day Substitute Credential: After Christia explained how difficult it is to compete with Chico Unified School District a motion was made by Janina to Treat 30 day Emergency Credentialed Staff the same as fully credentialed staff on the pay scale at an hourly rate. Jody seconded the motion; passed unanimously.*
14. Reports and Presentations
- a. Director Report
 - i. Enrollment: *Presently at 111, would like to increase to 115. Challenging due to where it is best to increase enrollment.*
 - ii. Student Achievement and Related Measures: *Teachers have begun assessments.*
 - iii. Campus and Student Safety *Faculty Meetings begin next week; air filters in the classrooms; challenging air due to the Dixie Fire.*
 - iv. Human Resources: *An After School Teacher has been hired, a Forest Ranch resident; Christia is looking to hiring an Intervention Aide.*
 - v. Upcoming School Events: *Ice Cream Social on August 26, 2021.*
 - vi. Professional Development: *This item and following were tabled due to time constraints.*
 - vii. Board Development and Update on Responsibility Actions
 - b. Teacher Report
 - c. Facilities Report
 - d. Technology Report
 - e. Transportation Report
 - f. Parent Teacher Partnership Report

15. Future Agenda Items

Communication Plan with Timelines
Curriculum and Instruction Policies

16. Adjournment: 8:04 pm

Submitted by Beth Wattenberg, Secretary

