

Forest Ranch Charter School  
Board of Directors Meeting  
Tuesday, September 22, 2009

**1. OPEN SESSION:** Call to Order 7:12 p.m.

**2. ROLL CALL:**

Kiersten Morgan - Community Representative and Chair  
Dave Foreman - Community Representative and Vice Chair  
Lisa Speegle - Parent Representative and CFO  
Christia Marasco - Director  
Diana Burgon - Parent Representative and Secretary  
Shelly Whipple - Parent Representative  
Melinda Boyd - Parent Representative and Volunteer Coordinator  
Gene Roles - Community Representative  
Lisa Matoes - Teacher Representative  
Marlene Heisey - Parent Volunteer (Facilities and Fundraising) - ABSENT  
Bruce Crist - Administrative Consultant

Special Guest: Law Offices of Middleton, Young & Minney, LLP - Lisa Corr

**3. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:** No closed session tonight

**4. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION:**

**5. CLOSED SESSION:**

**6. RECONVENE OPEN SESSION:**

**7. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:**

**8. APPROVAL OF PREVIOUS BOARD MEETING MINUTES:**

Lisa Speegle makes motion to approve September 8, 2009 meeting minutes. Dave Foreman seconds motion; unanimous vote; motion carries. Abstaining: Shelly Whipple, Gene Roles.

**9. DELETIONS TO CURRENT MEETING AGENDA:** None

**10. CELEBRATIONS/RECOGNITION:** None

**11. INFORMATION AND DISCUSSION ITEMS**

A. GRASP Governance Training - Law Offices of Middleton, Young & Minney, LLP (MYM)  
Discussion re: Best practices for Board Governance:

B. Brown Act Review: "Understanding The Brown Act" from MYM

C. Charter: Reviewed some questions with Lisa Corr. Board agreed on some changes

**12. REPORTS AND PRESENTATIONS:**

A. PTP Report:

1. PTP formed committee to have bylaws to review by November 1.
2. "Love Chico" Oct. 18, 2009: help with garden, compost pile, sand box, stepping stones and paint parameter on playground.
3. Cut-A-Thon fundraiser. We have two PTP members to cut hair before pictures (Oct. 12) at the school. Need insurance. Christia to check into insurance.

Dave Foreman made motion to approve event pending approval of insurance. Lisa Speegle seconds motion; unanimous vote, motion carries.

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4. Working on holiday event. Discussed use of multi-purpose room. Need 14 day notice for use.  
Kiersten Morgan made motion to use multi-purpose room for Harvest festival and Holiday Concert. Lisa Speegle seconds motion; unanimous vote; motion carries.

B. Volunteer Coordinator Report - Slowly receiving sign-up forms. Going through them, making master lists and contacting people as needed.

C. Teacher Report - K starting on community; 1/2 learning about community heroes; 3/4 learning about animals, geology; 5/6 writing letters about class pets, human traits and advancement

D. Facility Report - Kiersten met with Mary Leary and Scott Jones. Insurance limits to be worked on.

E. Safety Report - None

5. **CONSENT ITEMS:** None

6. **ACTION ITEMS:**

A. Shelly Whipple makes motion to switch from bi-monthly meetings to monthly meetings. Lisa Matoes seconds motion; unanimous vote; motion carries. Next three meeting dates will be October 20, November 17 and December 15, 2009.

B. Kiersten Morgan makes motion to approve charter document with Christia's changes and incorporate Lisa Speegle's budget. Dave Foreman seconds motion; unanimous vote; motion carries.

C. Dave Foreman motions to accept Lynne Wright as our new Educational Professional board member. Shelly Whipple seconds motion; unanimous vote, motion carries.

D. Shelly Whipple makes motion to change Independent Study policy to 20 days. One missed assignment. Must submit course work within one week of returning from Independent Study.

15. **DIRECTOR'S REPORT**

STAR testing for our first year was good. Lynne Wright has been GATE testing. There will be ten kids in GATE.

16. **BOARD REPORTS**

A. CFO Report: Audit is going well. Working on class size reduction.

17. **FUTURE BOARD ITEMS**

A. Reduced cost after-school program for families who qualify for Free/Reduced lunch

B. Sexual harassment policy review

18. **ADJOURNMENT:** 10:35 p.m.