

FRCS P.T.P. MEETING

Minutes

Tues. Feb. 14, 2017, Time: 3:00 p.m.

Location: FRCS Library

PTP Officers: President – Melinda Boyd

Vice President – Christy Howell

Secretary - Shannon Meyers

Treasurer – Marlene Fune

I. PTP Roll Call: Start time 3:00 p.m. In attendance: Melinda Boyd, Theresa Palmarini and Shannon Meyers.

II. Melinda makes a motion to approve the Jan. 10, 2017 minutes and Shannon seconds the motion.

III. Action Items:

- A. Financial Report – PTP currently has \$5,985.
- B. Dr. Seuss Day – (March 2, 2017) – This will be discussed during the next staff meeting, and they'll let us know what is needed after donations are requested from parents. Melinda makes a motion that PTP donate up to \$40 for supplies, if needed, and Shannon seconds the motion.
- C. T-shirts/tank top order forms – Order forms have gone home with students. Topic moved to next agenda.
- D. Yearbook – In January, Janina Carter mentioned that placing the yearbook order should be in May, and that she'd pick a date and let us know. She estimated that they'd need about 3 weeks production time, and that shipping would need to be paid. Shannon will check with Janina for any updates. (Note: On January 15, Janina e-mailed this update: *We will have to submit final art by April 28 to have books by the end of May. We have a little flexibility there. Printer needs 3 weeks for printing and shipping. I just set it a little earlier to make sure we get it all done. Final payment has to be submitted at the same time.*)
- E. Father Daughter Dance – Instead of a Father Daughter dance, the Sock Hop will be held on March 3rd from 6:30 – 8 p.m. Volunteers are needed and a flier went home with students.

- F. Fundraising – We discussed the possibility that the See’s Candy fundraiser might be better suited for the holiday season, instead of Spring/Easter. We also discussed the benefits of alternating between Natures Vision and See’s Candy, every other year. We also discussed the possibility of having another flower bulb fundraiser. Heather mentioned (on February 15th) that she’s still waiting for the See’s Candy order forms.
- G. Student Government – Pi Day is coming up on March 10th. Activities will be held at lunch for 3rd grade and up. There will be games and prizes, including (hopefully) the mini pies. He Jog-a-thon will be on April 21st. No date has been set for the graduation dance. A date has not been selected for 8th grade graduation yet, although June 7th might work.
- H. Teacher’s refrigerator – On January 11, Shannon spoke with Christia about the teacher’s refrigerator in student lounge. Christia mentioned that she initially gave \$45 of her own money to get the teacher’s store started. She’d like \$50 from PTP so she can purchase more food for it. Christia suggested the teacher’s fridge might be run through PTP. She’d like middle school students to be at the next PTP meeting to explain how it works to us. Shannon sent Melinda an e-mail with this information, and wrote, “I make a motion that we give Christia the \$50,” and Melinda seconded the motion via e-mail. Chantel was told about this approval, and Lisa Speegle asks that Christia’s receipts be signed by PTP.
- PTP has several questions about the teacher’s refrigerator: Who runs it currently? Who is counting cash and how often? Which cash box is being used for it—the student government cash box? How is PTP involved? Where is the cash box secured? What are funds used for? How is this money identified for record keeping? How are we tracking the in and out of cash for the teacher’s fridge? Mrs. DJ mentioned that Kiera, a middle school student, does the inventory. (Shannon asked Kiera on Feb. 16 and received a few answers: The cash box used for the teacher’s fridge is different from the Student Government cash box. Kiera does inventory once a week, and she doesn’t know what the money is used for.)
- I. Christmas teacher and staff gifts – We need to pay the Board for the Chico bags given to the FRCS staff at Christmas. The following motion was done via e-mail on January 23, 2017: I (Shannon) make a motion that we pay for the Chico Bags, for 25 staff members at \$6 per bag for a grand total of \$150, and Melinda seconds the motion.
- J. Christmas Budgets – Shannon mentioned the need to have a budget set for Christmas gifts for staff and teachers. Having a set budget for gift cards allows the PTP to show appreciation for FRCS teachers and staff, while preserving PTP funds for FRCS classroom needs. We discussed the idea of up to \$10 for staff and up to \$25 for teachers. This allows flexibility during lean years. For Christmas 2016, we had staff

(25) and teachers 7 + 1 for Christia. (We spent \$240 for Trader Joe's Gift cards, and \$250 was approved for 25 staff gift cards for Dutch Bros. It ended up being only \$200. With the \$150 extra for the 25 staff Chico Bags, The staff total come to \$350. (Dutch Bros. historically gives a great discount when purchasing several gift cards.)

IV. Information and Discussion Items:

A. Addendum: The kiln – The following text is from e-mails sent Feb. 16-19th 2017: A kiln has been given to FRCS by the Work Training Center in Chico, and because of the value of this kiln, they would like a donation in the amount of \$200. Christia would like Work Training Center to have this amount, and is hoping that PTP can help finance this donation. Given the fantastic opportunity to have such a nice item for the school, I am of the opinion that this is a good idea. What do you ladies think? (Received all yea, no nay). Melinda makes a motion that we pay for the kiln for \$200.00, and Shannon seconds the motion.

B. The next meeting: Tuesday, Mar. 21st.

V. Adjournment – 4:15 p.m.