

# FRCS P.T.P. BI-WEEKLY MEETING

## MINUTES

Time: 2:45 pm., Tuesday, December 13<sup>th</sup>, 2011

Location: FRCS Library

PTP Officers: President – Cheryl Marple

Vice President – Melinda Boyd

Secretary – Heather Howland

Treasurer – Heather Howland / Stephanie Juhl

Public Relations – Christy Howell

Volunteer Coordinator – Melinda Boyd

- I. **Roll Call:** Start time 2:45pm. Amanda Belak, Cheryl Marple, Stephanie Juhl, Christy Howell, Melinda Boyd, Marlene Heisey
- II. **Approval of prior minutes:** postponed till next meeting
- III. **Action Items:**
  - A. Winter Concert
    - a. Decorating, Cheryl, Christy, Marlene & Melinda Thursday afternoon.
    - b. Hot Chocolate, Tea & Water, Dessert Potluck
  - B. Woodstocks Pizza – January 26<sup>th</sup>, Ask Heather to do flyer, Dessert Table??
  - C. School Shirts – Christy to pick them up, Shirts to go out to students on Friday.
  - D. Christmas Gift Tree – Tree is up at post office, Mallory Bodney to purchase gifts for 4-6 children and to spend up to \$150.00. Gifts need to be at post office by 12/22.
  - E. Teachers Dinner- Cheryl to send out email to remind teachers of dinner @ 4:30 from Tres Hombres before Winter Concert.
- IV. **Information and Discussion Items**
  - A. Rummage Sale, Weekend after spring break, Might be able to rent a hanger @ airport to hold sale Setup Thursday-Friday and sell On Saturday.
  - B. Marlene to present to FRCS Board the Rummage Sale, Joint Dinner/Auction with the Firesafe council and the Advertisement for the post for the Path of Success.
- V. **Reports and Presentations**
  - A. Volunteer Coordinator Report
  - B. Public Relations Officer Report
  - C. Fundraisers (New)
  - D. Event Chair Coordinator Report
- VI. **Meeting Adjourned – 3:55pm.**