

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors
Tuesday, May 28, 2019 at 5:30PM
15815 Cedar Creek Road, Forest Ranch, CA 95942
Special Meeting Minutes

1. Open Session – Call to Order: 5:48 PM
2. Roll Call
 - a. Christia Marasco – Director
 - b. Lisa Speegle – Consulting CBO
 - c. Michele Jimenez – Teacher Advisor/Liaison : **Absent**
 - d. Janina Carter – Chair, Parent Representative (June 2019)
 - e. Leslie Wright – Treasurer, Audit Liaison, (June 2021): **Absent**
 - f. Norm Walker – Community Representative (June 2021)
 - g. Lynne Wright – Community Representative (June 2019)
 - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021): **Absent**
 - i. Heather Hastain – PTP Liaison, Parent Representative (June 2020)
 - j. Jody Cornilsen – Secretary, Parent Representative (June 2021)
 - k. Sam Daugherty – Community Representative (June 2021)
3. Celebrations / Recognitions: Preliminary results of CASPP testing show nothing under 59% for ELA. Very exciting to see that going up.
4. Public Comments on Items NOT on the Current Meeting Agenda: None
5. Changes / Deletions to Current Meeting Agenda: Director's Report will go first. Only half of student satisfaction surveys are complete so we will remove that for next meeting.
6. Director Report: Middle School Coordinator not returning for rest of year. Christia reporting on how that's being handled. Christia helping facilitate a successful rest of the year even with challenges of Middle School Coordinator not returning. The community is unsettled due to the Camp Fire which is having an effect on the school. Form 700's went through successfully. Approval for emergency for attendance came through.
 - i. Enrollment: 130
 - ii. Student Achievement and Related Measures: Making sure middle schoolers are being covered and the year is finished strong.
 - iii. Campus and Student Safety: none to report
 - iv. Human Resources: new contracts being presented during this board meeting
 - v. Upcoming School Events: Spring Review (performance) (May 31st), Graduation (June 6th), Field Day
 - vi. Professional Development: None
 - vii. Board Development: June 11th YMC training

7. Consent Calendar (10 minutes): Heather Hastain moved to approve the consent calendar. Lynne Wright seconded. Ayes: Janina Carter, Norm Walker, Lynne Wright, Heather Hastain, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Leslie Wright, Robert Chaplin
 - a. Consider Approval of Meeting Minutes from May 14, 2019
8. Discussion/Action Calendar
 - a. Review of Student Satisfaction Survey results: Tabled until June Meeting
 - b. Review L-CAP measures: Christia went over L-CAP Executive Summary. Christia recapped the goals. Biggest concern is the chronic absenteeism for Goal 1. Changes in staff responsibilities should help combat this in the next year. Goal 2: K-4 very successful referrals and suspensions. Concerns were referrals and suspensions for 5-8. New staffing and teacher not being present due to Camp Fire was difficult for these classes. The start of the year showed a lot of success and we will reestablish the MTSS team next year to continue those successes.
 - c. Initial Presentation of the 2019-20 L-CAP
 - d. Presentation on 2019-20 Initial Budget Draft and EPA spending plan: Christia went over enrollment #'s and what the future of that looks like. Need to continue growing lower elementary. Discussed the issues of salaries and minimum wage affecting the school in the next 3 years. This concern needs to be looked at and ideas put forth in the next 3 years.
 - e. Review Nominating Committee Process and Nominees: Received one statement of interest. Went over what the next steps are for the nominees. Nomination ballots will be emailed to parents prior to next board meeting to be voted on.
 - f. Presentation on Faculty Evaluations and Consider Approval of Faculty Contract: Went over teacher contracts and information on each one with the change of the 10-month calendar included. Went over teacher coordinating and what those responsibilities/jobs will be, and who the teacher leads will be. Sam Daugherty moved to approve Faculty Contracts as presented. Lynne Wright seconded. Ayes: Janina Carter, Norm Walker, Lynne Wright, Heather Hastain, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Leslie Wright, Robert Chaplin
 - g. Consider Approval of SELF JPA Agreement Amendment: WHEREAS, FRCS joined Schools Excess Liability Fund (SELF) to self-fund excess liability coverages; and; WHEREAS, the SELF Board of Directors has approved and recommends the amendment dated December 7, 2018 for approval; NOW, THEREFORE, BE IT RESOLVED that the Board of Directors/Trustees of Forest Ranch Charter School hereby approves the amendment to the SELF JPA Agreement. Motioned by Norm Walker, Seconded by Heather Hastain. Ayes: Janina Carter, Norm Walker, Lynne Wright, Heather Hastain, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Leslie Wright, Robert Chaplin
 - h. Consider Approval of Fundraising Proposal: Went over Action News for Mom's & Business spot interview with potential ads in place. We were approached by news station and there is potential of great return on expense. The cost is \$495/month. Discussion ensued over doing it for 3 months. Sam brought up direct mail and the potential from that. Jody Cornilsen moved to approve the Action News ad program for 3-6 months. Sam Daugherty seconded. Ayes: Janina Carter, Norm Walker, Lynne Wright, Heather Hastain, Jody Cornilsen, Sam Daugherty. Noes: None. Absent: Leslie Wright, Robert Chaplin

9. Reports and Presentations

- a. Teacher Report: none
- b. Facilities Report: Sam reported on the solar project. Sam and Christia have been doing research about the solar project. Putting it on the ground seemed to be the better option with fencing. Putting it on the roof was going to require more work and problems in the future. The money that we have may not be enough to finish the project. Sam will check in with Steve the architect again. We will put out the RFPs in the next few weeks. Field project was paused due to weather. Waiting for them to come back and continue.
- c. Technology Report: Christia will purchase ½ refurbished and ½ new Chromebooks to replace non-working Chromebooks. Christia would like to purchase a new computer for the Science/Math teacher.
- d. Parent Teacher Partnership Report: Amazing Race

10. Future Agenda Items

- a. Approval of 2018/19 L-CAP
- b. Student Satisfaction Survey
- c. Wellness Committee Report
- d. 2018-2019 Initial Budget
- e. Special Education Exit Letter
- f. Executive Director Evaluation and Contract Recommendation
- g. Perform Board Self Evaluation
- h. Annual Organizational Meeting – new Board Members

11. Adjournment: 8:20 PM