

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors

Tuesday, January 16, 2024 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

*Meeting Minutes*

1. Open Session – Call to Order

2. Roll Call

- a. Christia Marasco – Director *Present*
- b. Lisa Speegle – consulting CBO
- c. Monica Rogers – Business Coordinator *Present*
- d. Michele Jimenez – Teacher Advisor/Liaison
- e. Beth Wattenberg – Chair, Community Representative (June 2026)
- f. Tamba Sellu – Vice Chair, Parent Representative (June 2024) *Present*
- g. Teresa Amoroso – Secretary, Parent Representative (June 2025) *Present*
- h. Joanna Robbins – Treasurer, Parent Representative (June 2026) *Present*
- i. Robert Chaplin – Educational Representative (June 2024) *Present*
- j. Susie Welker – Parent Representative (June 2025; resigned August 2024)
- k. Janessa Sederquist – Community Representative (June 2026)

3. Celebrations / Recognitions

*All faculty and staff are working hard. Mrs. Sellu has been preparing for Shady Creek camp next week.*

4. Review Meeting Norms

5. Public Comments on Items NOT on the Current Meeting Agenda

*No public*

6. Changes / Deletions to Current Meeting Agenda

7. Consent Calendar

- a. Consider Approval of December Meeting Minutes

*Robert motions to approve the December Meeting Minutes, Joanna seconded the motion, all say aye, motion passed.*

b. Consider Approval of December Financial Report

*Need to include the attendance report. Attendance is better than last year mostly due to an increase in Independent Study packets sent home for absenteeism. Robert added that making all schoolwork available in google classroom would streamline the process for Independent Study. Joanna motions to approve December Financial Report, Tamba seconded the motion, all say aye, motion passed.*

c. Consider Approval of Upcoming Field Trips

*Shady Creek camp is next week. Students participating are all 5<sup>th</sup> grade class and three 8<sup>th</sup> grade students who will be going as Jr. counselors. The cost is \$350 a student. FRCS uses LCAP funds to pay for field trips. Any parent contribution towards field trips is appreciated if they are a donation towards the whole school. These types of funds then are more freely available to pay for the boring stuff, like light bulbs, repairs, and utility bills. Robert motions to approve upcoming field trip to Shady Creek Camp next week, Tamba seconds, all say aye, motion passed.*

8. Discussion/Action Calendar

a. Discuss and Consider Approval of Prop 28 - Modifications

*Joanna motions to approve of the Prop 28 modifications, Tamba seconds the motion, all say aye, motion passed.*

b. Discuss and Consider Approval of Open Enrollment Timeline

*Re-enrollment opens two weeks before Open enrollment. This gives a better idea of how many new students we can welcome. Open enrollment will run for two weeks early February. Tamba motions to approve open enrollment timeline, Robert seconds the motion, all say, motion passed.*

c. Consider Approval of 23 School Accountability Report Card and Facilities Inspection Report

*The accountability report card is a combination of data from the 2022-2023 and 2023-2024 school years. The new tables for the NPR will be here next week. Insurance approved our claim, and we received reimbursement for the repair of the ethernet cable, holding tank, and generator. This money will be used to purchase the tables and basketball hoops. There is a soft spot on an exterior wall on one of the portables (room 6) that a contractor needs to come asses. New students to FRCS are coming in with low academic skills mostly affecting the upper grades. This year we are experiencing chronic absenteeism but trying to mitigate by implementing Independent Study. Robert motions to approve the school accountability Report Card and the Facility Inspection Report with the addition to page 8 under “Structural” “exterior wall inspected for moisture”. Joanna seconds the motion, all say aye, motion passed.*

## d. Discuss and Consider Approval of Comprehensive Safety Plan

*Teresa motions to approve the Comprehensive Safety Plan and its changes, Tamba seconds the motion, all say aye, motion passed.*

## e. Discuss and Consider Approval of Consolidated Application

*Robert motions to approve the Consolidated Application, Joanna seconds the motion, all say aye, motion passed.*

## f. Update and Discussion surrounding Payroll Services

*As of Jan 1<sup>st</sup>. 2024, FRCS contracted payroll company moved to a new system. For FRCS to be part of this new system new contracts were signed and all the payroll accounts changed. In the transition to this new system a critical data box was not properly filled which led to faculty and staff did not receive their payments on time. The board discussed two options; 1<sup>st</sup> option: continue with this payroll company and expect errors or: 2<sup>nd</sup> option move payroll to inhouse (if so, would be for next year).*

## g. Update and Consider Approval of new Measure K Projects

*Teresa makes a motion to approve the investigation of new Measure K projects for exterior lights, toilets and faucet sensors, and bathroom stalls. Tamba seconds the motions. All say aye, motion passed.*

## 9. Reports and Presentations

## a. Director Report

## i. Enrollment:

*Currently 109 students*

## ii. Student Achievement and Related Measures

*Christia will have a detailed student achievement report at the next meeting.*

## iii. Campus and Student Safety

*In search of new cameras and lights for exterior buildings.*

## iv. Human Resources

*Two new hires. One works MWF and the other works TTH.*

## v. Upcoming School Event

*FRCS Family Valentines Dance February 15<sup>th</sup> from 6:30-8pm*

## vi. Professional Development

*Planning a faculty development day which will focus on Thinking Map training.*

## vii. Board Development and Update on Responsibility Actions

b. Teacher Report

*No Teacher Report*

c. Facilities Report

*Measure K projects coming along.*

d. Technology Report

*Will have report next month.*

e. Transportation Report

*One of the buses had a leak and it got repaired. We're back to two busses and two bus drivers.*

f. Parent Teacher Partnership Report

*PTP will have their quarterly meeting next week but might need to change to following weeks since Christa and Lisa Sellu will be gone at Shady Creek Camp.*

10. Future Agenda Items

Curriculum and Instruction Policies  
Mid-Year LCAP Monitoring Report  
Academic Achievement Measures  
P-1 Attendance Report  
Audited Actuals

11. Adjournment

*Meeting adjourned at 7:31pm*