

~ *To inspire our students and community through a sustainable, comprehensive academic environment...*

Forest Ranch Charter School – Board of Directors

Tuesday, April 16, 2024 at 5:30 PM

15815 Cedar Creek Road, Forest Ranch, CA 95942

Meeting Minutes

1. Open Session – Call to Order *at 5:42 PM*

2. Roll Call
 - a. Christia Marasco – Director *Present*
 - b. Lisa Speegle – consulting CBO
 - c. Monica Rogers – Business Coordinator *Present*
 - d. Michele Jimenez – Teacher Advisor/Liaison *Present*
 - e. Beth Wattenberg – Chair, Community Representative (June 2026) *Present*
 - f. Tamba Sellu – Vice Chair, Parent Representative (June 2024) *Present*
 - g. Teresa Amoroso – Secretary, Parent Representative (June 2025)
 - h. Joanna Robbins – Treasurer, Parent Representative (June 2026) *Present*
 - i. Robert Chaplin – Educational Representative (June 2024) *Present*
 - j. Susie Welker – Parent Representative (June 2025; resigned August 2024)
 - k. Janessa Sederquist – Community Representative (June 2026) *Present*

3. Celebrations / Recognitions
Field trip to the Red Woods and the playground installation has started.

4. Review Meeting Norms

5. Public Comments on Items NOT on the Current Meeting Agenda

6. Changes / Deletions to Current Meeting Agenda

7. Consent Calendar
 - a. Consider Approval of March Meeting Minutes

Recluse Janessa from notes, she was present by phone. Tamba motions to approve, Joanna seconds the motion, all say Aye, motion passed. (Robert and Janessa recused from motion they were not present in March)

- b. Consider Approval of March Financials
- c. Consider Approval of Upcoming Field Trips
Discussed field trips to Museum and Sunsplash
- d. Consider Approval of Student Policies
- e. Consider Approval of Curriculum and Instruction Policies
Tabled to next meeting
- f. Consider Approval of Informational Tax Returns
*Need to correct Beth's misspelled last name.
Motion to approve items B, C, D & F of Consent Calendar by Robert, Janessa seconds, everyone else says Aye.*

8. Discussion/Action Calendar

- a. Discuss and approve corrections to the February, 2024 Meeting Minutes
Motion to correct the name of the Bank in 2 spots by Beth, Tamba seconds, everyone says Aye.
- b. Discuss and Consider Approval of 2024-2025 Calendar and Minutes
Discussed kindergarten minutes, small TK/K class is enrolled. Motion to approve the 2024-2025 Draft Calendar and Minutes by Robert, Janessa seconds, everyone says Aye.
- c. Discuss and Consider Approval of Bus Update and Possible Actions
Our main Bus has been broken down since November 2023. The Engine is under warranty but towing is not and our Bus hasn't been fixed in a timely manner. Currently we're collecting data of these issues, will consider a local mechanic for needed repairs and we're still waiting on service reports. Our plan: Email follow up on our requests including needed service reports with a written date deadline, CC all folks involved, include the Bus manufacture, mention that the next request if this is not addressed will be from our lawyers. We need service reports and a re-extension on our current warranty. Motion to approve Bus update and possible actions by Tamba, Robert seconds, everyone says Aye.
- d. Discuss Board Obligations for Form 700
- e. Discuss and Consider Approval of SNP Policies including Wellness and Civil Rights Complaint Policy
Motion to approve the SNP Policies including Wellness and Civil Rights Complaint Policy by Janessa, Robert seconds, everyone says Aye.
- f. Discuss and Consider Approval of Facilities Actions including Measure K Current and Upcoming Projects
Playground install is in progress, Mrs. Stearns classroom had a new front door installed. The soft spot on the portable building will need repair.
- g. Discuss and Consider Approval of End of the Year and Fundraising Activities for PTP and Student Government
Proposed activities include a Movie Night in June, with proper supervision of a Middle school admin, the Jump and Jog-a-thon, School Musical and the Parking lot sale. Motion to approve by Beth, Tamba seconds, everyone says aye.

- h. Discuss and Consider Approval of Audited Actuals
Motion to approve Audited Actuals by Robert, Joanna seconds, everyone says Aye.
- i. Select and Approve Nominating Committee and Timeline for Board Election Process
Our Board is in need of another Parent and Community member by May/June 2024. Beth and Joanna volunteered to form a nomination committee. Motion to approve the nominating committee by Janessa, Tamba seconds, everyone else says Aye.
- j. Consider Approval and Form Evaluation Committee for School Director Review
Beth, Tamba and Janessa volunteer to form an evaluation committee. Motion to approve evaluation committee by Robert, Joanna seconds, everyone says Aye.
- k. Discuss and Consider Approval of 24/25 Pay Scales
Tabled for next meeting, a special meeting just on Pay Scale approvals was agreed to be scheduled for May 14th at 6 pm.

9. Closed Session – Called to Order *Michele and Monica were excused from the closed session.*

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case).

10. Reports and Presentations

- a. Director Report
 - i. Enrollment:
 - ii. Student Achievement and Related Measures
 - iii. Campus and Student Safety
 - iv. Human Resources
 - v. Upcoming School Event
 - vi. Professional Development
 - vii. Board Development and Update on Responsibility Actions
- b. Teacher Report
Report was passed out for individual review, for time sake.
- c. Facilities Report
- d. Technology Report
- e. Transportation Report
- f. Parent Teacher Partnership Report

11. Future Agenda Items

Faculty Evals. and Contracts

Director Review
Initial Budget 24-25 School Year and LCAP
Family and Student Survey Results

12. Adjournment

Meeting adjourned at 8:16 PM