

FRCS P.T.P. MEETING

Minutes

Tues. Nov. 10, 2015, Time: 3:00 p.m.

Location: FRCS Library

PTP Officers: President – Melinda Boyd

Vice President – Christy Howell

Secretary - Shannon Meyers

Treasurer – Marlene Fune

I. PTP Roll Call: Start time 3:00 p.m. In attendance: Melinda Boyd, Christy Howell, Theresa Palmarini, Dana Thomas, Janina Carter and Shannon Meyers.

II. Dana makes a motion to approve the Oct. 13, 2015 minutes and Theresa seconds the motion.

III. Action Items:

- A. Financial Report – Moved until next meeting.
- B. Cal Skate – Cal Skate fundraiser scheduled for Nov. 20th, 3:30 – 5:30 p.m. An e-mail reminder needs to be sent to parents.
- C. Restaurant fundraiser – Christy will call Karen and start scheduling the restaurant “takeover” fundraiser, for example, Woodstock’s, Knobby’s.
- D. Yearbook Report – Janina discussed the features of Entourage yearbook software. Christy makes a motion to put out an order form in January for yearbooks at \$15/book, and to reimburse Janina for \$100 for the Entourage down payment, and Melinda seconds the motion. Yearbooks can be ordered based on payments received, and a limited quantity of extra books can be ordered and sold after the deadline for \$20 per book. We can no longer afford to give away yearbooks to students regardless of payment. Shannon will compose a note to be added to the order form: *Last year, yearbooks were sent home with every student regardless of payment. However, due to our growing student population, yearbooks will now be available for purchase at \$15 per book. Scholarships are available upon request.* This note will be emailed to PTP attendees for editing opportunity.
- E. Christmas raffle baskets – Baskets will be raffled during the Winter Concert. Tickets will be sold prior to the concert, during Multi-Cultural Night on December 17th. Baskets include: Baking (Palmarini), Home by the Fire (Stearns), Sports (Ball), Game Night, (McNulty), Campfire (Copp), Movie Night (Sellu), Book Basket (DJ), Art basket

- (Connors). Add to next month's agenda: Teacher Dinner. Christy makes motion to sell hot cocoa in hallway between the science room and library during Multi-Cultural Night and not feature desserts after the Winter Concert, and Shannon seconds the motion.
- F. Teacher's Baby Shower – Christy makes a motion to purchase a \$50 gift card and Theresa seconds the motion. Melinda will pick it up on Thursday.
 - G. Staff Holiday Gift – Discussed possibilities, and Shannon will look into gift card options at Costco and email PTP attendees.
 - H. Staff t-shirts – discussed color and style preferences, deciding on dark heather grey or black.
 - I. Spaghetti Dinner – Dec. 5th. Christia mentioned that reading pillows with books will be sold during the Showcase on Dec. 5th. Shannon will make cookies for this event, which will be held at the Community Center. Shannon makes a motion to provide up to \$200 for supplies needed for Spaghetti Dinner fundraiser, and Melinda seconds the motion.

IV. Information and Discussion Items:

- A. The next meeting: Tuesday, Dec. 8th in the PTP library.

V. Adjournment – 5:00 p.m.